

EDICT

EDT – P – 24/2020

Job opening – competition for a position of Coordinating Professor in the area of Health Management and Administration – teaching staff career of the Polytechnic Higher Education.

1. By the provisions of articles 10.º, 10.º-A, 15.º, 15.º-A and 29.º-B of the Career Statute of Teachers of the Polytechnic Schools of Higher Learning (ECPDESP), approved by Law-Decree no. 185/81, 1.07, amended by Law-Decree no. 207/2009, 31.08, and by Law no. 7/2010, 13.05, in conjunction with the approved by Dispatch no. 4807/2011, published in *Diário da República*, 2nd series, no. 54, of March 17th, and subsequent current legal provisions, it is hereby made public that, by the order of the President of the School of Health of the Porto Polytechnic (IPP), of December 30th 2020, in the use of its own competence, in accordance with point d) of n.º 1 of article 15.º of the Statutes of the Escola Superior de Saúde, approved by the Despacho n.º 2832/2018, published in *Diário da República*, 2.ª série, n.º 55, of 19 of march of 2018, proceeding to the opening of a documentary competition, for a period of 30 working days, counting from the date of publication of this notice in the *Diário da República*, with a view to the occupation of two planned and unoccupied jobs in the personnel map of the Escola Superior de Health Institute of the Polytechnic of Porto (ESS|P.PORTO), in the career of teaching staff in polytechnic higher education, in the category of Coordinating Professor for the field of Health Management and Administration, in the form of employment contract in public service for an indefinite period.
2. Workplace – ESS|P.PORTO, Rua Dr. António Bernardino de Almeida, 400, 4200-072, Porto.
3. Number of job vacancies to be filled – 1.
4. The modality of the legal relationship of employment to be constituted – Contract of work in public functions of indefinite duration, by the provisions of article no. 10 of Law-Decree no. 185/81, 1.07, amended by Law-Decree no. 207/2009, of 31.08, and by Law no. 7/2010, of 13.05, which approved the Career Statute of Teachers of the Polytechnic Schools of Higher Learning (ECPDESP).
5. Category functional characterization – The Coordinating Professor is responsible for the functions listed in provision no. 5 of article 3º of ECPDESP.
6. Recruitment Scope – The cumulative requirements for admission to the competition are as follows:
 - a) Fulfillment of requirements set forth in paragraphs b) to e) of provision no. 1 of article no. 17 of the General Labor in Public Functions (LTFP), approved by Law no. 35/2014, 20.06, with appropriate updates.
 - b) To hold a PhD degree or specialist title, under the terms of Decree-Law No. 206/2009, of August

31, in the field or related fields of that in which this Documentary Competition is opened, for more than five years, according to the provisions of article 19 of the ECPDESP. It is hereby made clear that for the purposes of this competition, similar areas are considered to be those in which the candidate's doctoral thesis represents a relevant contribution in the area for which the competition is open and the candidate has a curriculum whose merit the jury considers to have a scientific and pedagogical level, research and developed activity compatible with the disciplinary area and category for which the competition is open.

- c) The opponents of the competition, holding a foreign qualification, must prove its recognition, equivalence or registration of the PhD degree, in accordance to applicable legislation;
- d) Fulfilling the requirements established by the Career Statute of Teachers of the Polytechnic Schools of Higher Learning (ECPDESP), in its current form, and subsequent Regulations for the Procurement of Teaching Career Personnel of the Porto Polytechnic Institute (P. PORTO), approved by Dispatch no. 4807/2011, published in *Diário da República*, 2nd series, no. 54, of the 17th March 2011.

7. Validity period of the Competition:

7.1 The competition is valid for the mentioned job position, expiring with its occupation or inexistence or insufficiency of candidates.

7.2 The competition can cease by a duly substantiated act of the President of Porto Polytechnic IPP, respecting the general principles of administrative activity, as well as the legal and regulatory limits of the competitions.

8. Formalization of the application:

8.1 Applications are to be submitted electronically through the website

<https://ess.ipp.pt/candidaturas>.

8.2 Along with the application, candidates must submit:

- a) Electronic form of application to the documentary competition;
- b) One copy of the *Curriculum Vitae*, organized according to the selection and ranking criteria mentioned in provision no. 9 of this Public Notice;
- c) One copy of each mentioned publication in the *Curriculum Vitae*;
- d) Documents certifying that the candidate fulfills requirements mentioned in paragraph b) of provision no. 6 of this Public Notice.
- e) Copy of identity card / citizen card.

8.3 Without prejudice to the provisions of point vii) of paragraph j) of article 13 of the Regulation for Competitions for Hiring Teaching Career Staff at the Polytechnic Institute of Porto (RCCPCD), the non-presentation by the candidate of probative documents related to the curriculum vitae, as

well as the non-organization of the curriculum vitae in accordance with the provisions of paragraph b) of nº 8.2, determine the non-appreciation of these curricular elements.

8.4 Candidates that currently collaborate with ESS | P. PORTO are dismissed of submitting documents that already exist in their individual files, and this should be duly mentioned in the application form.

8.5 The submitted documents must be in Portuguese or English or, exceptionally, in another foreign language, and the Jury may, by deliberation, require their translation.

8.6 Applications submitted through e-mail will not be accepted.

8.7 The Jury may request candidates, exceptionally, to provide additional documentation related to the submitted curriculum.

8.8 The exception referred to in point 8.7 does not replace the provisions of points 8.1, 8.2 and 8.3. The objective is, occasionally, to clarify any doubts raised by the Jury.

9. Selection and ranking criteria:

The selection and ranking criteria and respective weighting are based on the general functions of teachers, as provided for in Article 2nd-A of ECPDESP.

9.1 The approval of candidates on absolute merit will depend on whether, they hold a doctoral degree or a specialist title, under the terms of Decree-Law Nr. 206/2009, of August 31st, in the area or related area to that for which is this competition, obtained more than five years ago, as prescribed by article 19 of the ECPDESP, and for the purposes of this competition, similar areas are those in which the candidate's doctoral thesis represents a relevant contribution in the area for which it is open the competition; and have a curriculum whose merit the jury considers to have a scientific and pedagogical level, research capacity and developed activity compatible with the disciplinary area and category for which the competition is open.

9.2 Candidates who are approved by absolute majority of the voting jury members are considered to be approved on absolute merit, in which the vote must be favorable whenever the jury member has assigned a score equal to or greater than 50, based on the details of the criteria selection and ranking.

9.3 Candidates approved on absolute merit will be ranked based on the scores obtained according to the details of the selection and ranking criteria.

9.4 The dimensions of the selection and ranking criteria are as follows:

- a) Pedagogical performance – 40%
- b) Technical-Scientific and Professional Dimension Parameters – 30%
- c) Organizational performance (other relevant activities for the Institution) –30%

9.5 Pedagogical Performance (40%):

9.5.1 Experience and dedication to teaching relevant to the field of Health Management and Administration (70%):

Teaching experience with full-time reference; responsible or co-responsible of different Courses in Study cycles conferring an academic degree; different lectured Courses in Study cycles conferring an academic degree.

9.5.2 Developed courseware material (5%):

Author or co-author of texts to support learning of a pedagogical nature in the format of an article published in an indexed magazine; Papers of didactic-pedagogical nature that feature the contents of a curricular unit/course/degree, or part of those contents.

9.5.3 Continuing education, professional updating and pedagogical internationalization (15%)

Courses and other educational and/or technical-professional training and/or updating actions, not conferring degree; Participation in out mobility programs for teaching in other IES.

9.5.4 Other academic/pedagogical activities relevant to the Institution of Higher Education not foreseen in previous points or developed in related areas (10%):

Other activities in the field that are not foreseen in the previous points (for example: creation and coordination of courses, introduction of new teaching-learning methodologies, reformulation of study plans, elaboration of evaluation reports of study cycles, elaboration of transition plans).

9.6 Technical-Scientific and Professional Dimension Parameters (30%)

9.6.1 Academic and/or professional qualification (35%):

Degree; Master's degree in the field of competition; Doctoral degree in the area for which the competition is open and/or with a dissertation theme relevant to the area for which the competition is open; Specialist title in the area for which the competition is open (Decree-Law No. 206/2009 of 31.08).

9.6.2 Scientific production (25%):

Author or co-author of scientific articles in journals and/or books or chapters of technical-scientific books with peer review and/or indexing; Publication of full article in minutes of indexed scientific events and/or with peer review; Publication of abstract in indexed journals and/or with peer review.

9.6.3 Dynamization, intervention and recognition in technical-scientific activities (20%):

Author or co-author of oral or poster communication in a national or international, academic or professional congress; Member of scientific committees of national and international technical-scientific events (congresses, meetings, conferences, seminars, symposia); Moderation of sessions in national or international technical-scientific events (e.g. congresses, meetings,

conferences, seminars, symposia); Integrated and/or collaborating member of an R&D center accredited by FCT and/or participation in research/innovation projects.

9.6.4 Scientific orientation and participation in juries of academic and professionals' examinations (20%)

Orientation or co-orientation of completed PhD theses. Not cumulative with "jury member"; Orientation or co-orientation of completed Master's Dissertations/Project/Internship Report. Not cumulative with "jury member"; Orientation or co-orientation of completed Project/Final Internship Report from Bachelor and/or Licentiate Degree. Not cumulative with "jury member"; Participation in PhD' Jury (excluding orientation or co-orientation); Participation in Specialist Title' Jury; Participation in Master' Jury (excluding orientation or co-orientation); Participation in jury examinations of projects / higher education monographs. Non-cumulative with orientation or coaching; Other relevant activities, not included in the previous points (e.g.: author or co-author of work for which a prize is awarded).

9.7 Organizational Dimension Parameters (30%)

9.7.1 Participation in top statutory organic structures in higher education (40%):

President or Vice-president/Director or Subdirector of Higher Education Institution or Organic Unit; President or Vice-president of the scientific council or pedagogical council in higher education.

9.7.2 Participation in intermediate statutory organic structures in higher education (40%)

Coordinator/vice-coordinator or director/vice-director of department, technical-scientific area, research center and/or other statutory organic structure in higher education.

Member of statutory organic structures in higher education.

9.7.3 Member of juries for competitions, institutional committees, organization of events and other relevant activities (20%).

Participation in internal or external institutional commissions (e.g. CADD - Teacher Performance Evaluation Commission; course assessment and follow-up committee; course council, drafting of regulations and statutes, ethics committee, etc.) in Higher Education Institution, derived from statutory bodies; Member of the recruitment jury of faculty staff within the scope of the statutes of higher education faculty careers; Member of non-teaching staff recruitment or scientific research fellows; Chairman/coordinator of organizing committee of congresses, seminars, brief courses or other technical and scientific and pedagogical events; Other relevant activities, namely activities outside the academy within society, involving national or international entities of a public or private nature.

9.8 The Jury may hold public hearings on equal terms for all candidates, in accordance with Article 23(4)(b) of the ECPDESP.

9.9 The detail of the selection and seriation criteria can be found in:

www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes,

and is an integral part of this Announcement.

10. The final classification assigned individually by each Jury member will be obtained through the following formula: $NFEJ = 0.40 \cdot AP + 0.30 \cdot ATC + 0.30 \cdot AO$, where NFEJ corresponds to the final grade of the Jury element; AP = Sum of the scores assigned to the candidate in the Pedagogical Activity component; ATC = Sum of the scores assigned to the candidate in the Technical and Scientific Activity component; AO = Sum of the scores assigned to the candidate in the Organizational Activity component.

11. In accordance with the provisions of paragraph nr 3 of article 20th of the Regulations of Tendering for Personnel Hiring Professor of the Polytechnic Institute of Porto, Professors in management positions in the respective organic units / institute and exempted from teaching functions by force the application of legal or statutory norms or by determination of organic structures competent must not be prejudiced in the application of the grid in the dimension/performance referred to in point 9.5 of this notice.

12. Participation of interested parties and decision:

12.1 The final ordering project is notified to the candidates, for the purpose of holding the hearing of interested parties, under the terms of articles 121st and following of the Portuguese Administrative Procedure Code, applying, with suitable adaptations, the article 25th of the Regulation.

12.2 After the hearing of interested parties, the Jury will analyze the allegations and approve the final ranking list of candidates.

12.3 Prior hearing – In the event of exclusion of any of the candidates for not complying with the legal requirements and at the end of the evaluation carried out, the prior hearing will be carried out under the terms of articles 121st and 122nd of the Portuguese Administrative Procedure Code.

12.4 Consultation of the process – The documents related to the competition can be consulted at <https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>, as well as in the secretariat of the Presidency of ESS | P.PORTO , during normal business hours.

13. Jury acts are provided to applicants whenever requested.

14. False statements will be punished under the law.

15. Composition of the Jury:

15.1 President:

Professor Maria Cristina Prudêncio Pereira Soares, Principal Coordinating Professor and President of the School of Health of the Polytechnic Institute of Porto, who will be replaced in her absences or

impediments by Professor Nuno Albertino Barbosa Ferreira da Rocha, Vice-President of the School of Health of the Polytechnic Institute of Porto.

15.2 Members:

Professor Rui da Assunção Esteves Pimenta, Coordinating Professor with agregation of the School of Health of the Porto Polytechnic;

Professor Rosa Maria de Sousa Martins Rocha, Coordinating Professor of the School of Technology and Management of the Porto Polytechnic;

Professor Ana Maria Nunes Português Galvão, Main Coordinating Professor, of the School of Health of the Polytechnic Institute of Bragança;

Professor Rui Manuel Lopes Nunes, Full Professor of the Faculty of Medicine of the Porto University;

Professor Pedro Lopes Ferreira, Full Professor of the Faculty of Economics of Coimbra University;

Professor Maria Carminda Morais Soares, Coordinating Professor of the School of Health of Polytechnic Institute of Viana do Castelo;

Professor Joaquim José Lopes Escaleira, Retired Coordinating Professor at the School of Technology and Management of the Polytechnic Institute of Viana do Castelo.

16. In compliance with paragraph h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and professional advancement, scrupulously ensuring that any form of discrimination is avoided.

17. This notice will be published as follows:

- a) In the 2nd series of *Diário da República*;
- b) In Bolsa de Emprego Público, at www.bep.gov.pt, on the first working day following the publication in *Diário da República*;
- c) On the website of the Fundação para a Ciência e a Tecnologia, I. P., in Portuguese and English;
- d) On the website of ESS|P.PORTO, in:

<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>

December 30th, 2020.

The President of ESS | P.PORTO

Prof.^a Doutora Cristina Prudêncio
(Principal Coordinating Professor)