

PUBLIC NOTICE

EDT – P – 02/2021

Job opening – documental competition for the position of Coordinating Professor in the area of Pharmacy, disciplinary groups of Pharmacology, Therapeutics, Pharmaceutical technology or Health products – Teaching staff career of the Polytechnic Higher Education.

1. In accordance with the articles 10th, 10th-A, 15th, 15th-A and 29th-B of the Career Statute for Polytechnic Teaching Staff (ECPDESP), approved by Decree-Law n.º 185/81, of July 1st, as amended by Decree-Law n.º 207/2009, of August 31st, as amended by Law n.º 7/2010, of May 13th, in conjunction with the Regulation for the Recruitment of Teaching Staff of Porto Polytechnic Institute, annexed to Order n.º 4807/2011, published in *Diário da República*, 2nd series, n.º 54, of March 17th, March 17th, and subsequent current legal provisions it is hereby public that, by order of the President of the School of Health of the Polytechnic Institute of Porto (ESS|P.PORTO), of 8 January 2021, in the use of its own competence, in accordance with point d) of n.º 1 of article 15.º of the Statutes of the School of Health, approved by order No. 2832/2018, published in *Diário da República*, 2nd series, No. 55, of March 19, 2018, a documental tender is open, for a period of 30 working days, counting from the date of publication of this notice in *Diário da República*, with a view to the occupation of two planned and unoccupied jobs in the personnel map of the School of Health of the Polytechnic Institute of Porto (ESS|P.PORTO), in the career of teaching staff in polytechnic higher education, in the category of Coordinating Professor, technical-scientific area of Pharmacy, disciplinary group of Pharmacology, Therapeutics, Pharmaceutical Technology or Health Products, in the form of employment contract in public functions for an indefinite period.
2. Workplace – ESS|P.PORTO, located in Rua Dr. António Bernardino de Almeida, 400, 4200-072, Porto.
3. Number of jobs to be filled – 2 (two).
4. Type of legal relationship of employment to be constituted – Public employment contract for an indefinite period, pursuant to article 10th of Decree-Law n.º 185/81, of July 1st, amended by Decree-Law n.º 207/2009, of August 31st and by Law n.º 7/2010, of May 13th, which approved the Career Statute for Polytechnic Teaching Staff (ECPDESP).
5. Functional characterization of the category – The coordinating teacher is responsible for developing the functions contained in article 3 no.5 of ECPDESP.
6. Scope of recruitment – Cumulative requirements for admission to the job opening:
 - a) Hold the requirements provided for in points b) to e) of article 17th No.1 of the General Law of Work in Public Functions (LTFP), approved by Law No. 35/2014 of 20 June, with the appropriate updates;

- b) Hold a doctoral degree or specialist title, under the terms of the Decree-Law No. 206/2009, of 31 August, in the specific field or related area for which the present tender is open, obtained more than five years ago, according to Article 19th of the ECPDESP. For the purposes of this job opening, similar areas are those in which the candidate's doctoral thesis represents a relevant contribution to the disciplinary group of Pharmacology, Therapeutics, Pharmaceutical Technology or Health Products, in its professional, academic, and scientific aspects;
- c) Applicants with qualifications obtained abroad must prove the recognition, equivalence or registration of the doctoral degree, under the terms of the applicable legislation;
- d) The fulfillment of the requirements contained in the Statute of the Career of Teaching Staff in Higher Polytechnic Education, in its current wording, and those contained in the Regulation for the Recruitment of Teaching Staff of Porto Polytechnic Institute, approved by Order n.º 4807/2011, published in the *Diário da República*, 2nd series, n.º 54, of March 17th, 2011.

7. Tender validity period:

7.1 The tender is valid for the aforementioned jobs, expiring with its occupation or nonexistence or insufficiency of candidates.

7.2 The tender can also cease by a duly substantiated act by the President of the IPP, respecting the general principles of administrative activity, as well as the legal, regulatory and tender limits.

8. Formalization of the application:

8.1 Applications are submitted electronically through the website:

<https://www.ess.ipp.pt/candidaturas>

8.2 Must be submitted with the application:

- a) Electronic application form for the tender procedure;
- b) A copy of the curriculum vitae, organized according to the selection and ranking criteria described in number 9 of this Notice;
- c) Evidence and / or copies of each element mentioned in the curriculum vitae, organized according to the selection and ranking criteria described in number 9 of this Notice;
- d) Documents proving that the candidate meets the requirements referred to in point b) of number 6 of this Notice.
- e) Copy of identity card / citizen card.

8.3 Without prejudice to the provisions of point vii) of paragraph j) of article 13 of the Regulation for the Recruitment of Teaching Staff of Porto Polytechnic Institute), the non-presentation by the candidate of probative documents related to the curriculum vitae, as well as the non-organization of the curriculum vitae in accordance with the provisions of paragraph b) of nº 8.2, determine the non-appreciation of these curricular elements.

8.4 Candidates providing services at ESS | P.PORTO are exempted from presenting documents that

already exist in their respective individual files (it is considered the responsibility of the candidate to confirm which documents are contained in their individual file), and the fact must be expressly stated on the application form.

8.5 The submitted documents must be in Portuguese or English or, exceptionally, in another foreign language, and the Jury may, by deliberation, require the translation of the same.

8.6 Applications sent by email are not accepted.

8.7 Without prejudice to the obligation to send the elements stipulated in the previous numbers, the Jury may request candidates, exceptionally, to provide additional documentation related to the submitted curriculum.

8.8 The exception referred to in point 8.7 does not replace the provisions of points 8.1, 8.2 and 8.3, with the only purpose, as an exception, to clarify any doubts.

9. Selection and ranking criteria:

The selection and ranking criteria and respective weighting are based on the general functions of teachers, as provided for in article 2.^o-A of ECPDESP:

9.1 The approval of candidates on absolute merit will depend on whether they hold a doctoral degree or a specialist title, under the terms of the Decree-law n.^o 206/2009, of 31 August, in the area or similar area to the one for which the present competition is open, obtained more than five years ago, as prescribed by article 19.^o of ECPDESP, and for the purposes of this competition, similar areas are those in which the candidate's doctoral thesis represents a relevant contribution to the disciplinary group for which the competition is open - Pharmacology, Therapeutics, Pharmaceutical Technology or Health Products, in its professional, academic, and scientific aspects; and have a curriculum whose merit the jury considers to have a scientific and pedagogical level, research capacity and developed activity compatible with the disciplinary group and category for which the tender is open.

9.2 Candidates who are approved by an absolute majority of the voting jury members are considered approved on absolute merit, in which the vote must be favorable whenever the jury member has assigned a score equal to or greater than 50, based on the details of the criteria selection and ranking.

9.3 Candidates approved on absolute merit will be ranked based on the scores obtained according to the details of the selection and ranking criteria.

9.4 The dimensions of the selection and ranking criteria are as follows:

- a) Pedagogical Dimension – 35%
- b) Technical-Scientific and Professional Dimension – 35%
- c) Other activities relevant to the mission of higher education institutions – 30%

9.5 Pedagogical Dimension Parameters (35%):

9.5.1 Experience and dedication to teaching in the area and disciplinary group to which the tender is opened (60%):

Relevant experience for the subject area for which the tender was opened as a full-time teacher in higher education; Responsible for Curricular Units (C.U.) framed in Higher Education Study Cycles within the subject area for which the tender was opened; Lecturing of C.U. framed in Higher Education Study Cycles within the subject area for which the tender was opened.

9.5.2 Pedagogical and technical training for teaching activity in higher education in the subject area and disciplinary group, to which the tender is opened; preparation of teaching materials and participation in other relevant pedagogical activities (40%):

Training courses in pedagogy, education or health that are relevant to the teaching-learning process in the subject area for which the tender is opened; Didactic-pedagogical text or digital materials that belong to a C.U. / course; Continuing education through courses and other educational and / or technical-professional training and / or updating courses, not awarding degrees; Other pedagogical activities relevant to the Higher Education Institution.

9.6 Technical-Scientific and Professional Dimension Parameters (35%)

9.6.1 Academic Qualification (35%):

Doctoral degree in the subject area or related area of that for which this tender is opened, in accordance with the description in the public notice or Specialist title in Pharmacy; Degree in Pharmacy within the Allied Health area; other degrees, Bachelor and/or Master, or aggregation, or equivalent.

9.6.2 Scientific Production (25%):

Publication (author /co-author) of articles in an indexed national/international journal.

Publication (author /co-author) of articles in a peer reviewed national/international journal.

Author or co-author of full articles on conference proceedings of national/international events.

Author/co-author or editor of books, full chapters in technical-scientific/pedagogical books.

Author or co-author of abstracts in conference proceedings or abstracts published in an indexed/peer reviewed journal;

Author/co-author of oral or poster communication, in academic or professional, national or international conference.

9.6.3 Promotion, intervention and recognition in technical-scientific activities (20%):

Participation in funded projects and / or obtaining research grants; Integrated member of R&D centre accredited by FCT; Integrated Member of Research Centre, as such recognized by the Scientific Council or Dean of the Institution; Reviewer/editor of scientific articles in indexed national or international journal; Member of the editorial/scientific board of indexed/peer reviewed national or international journal; Trainer in a short course, of a technical and scientific nature, not integrated in a degree cycle; Member of scientific committees of national or international technical-scientific

events; Author or co-author of works that have received a scientific award; Moderation of sessions at national or international technical-scientific events; Other technical-scientific activities.

9.6. Scientific supervision and participation in juries of academic exams (20%)

Supervisor or co-supervisor of completed doctoral theses; Supervision of completed Dissertation / Project / Final Report of Master's Internship; Supervisor or co-supervisor of completed undergraduate projects; Participation in jury of academic doctoral thesis; Participation in jury of academic master's thesis; Participation in jury of undergraduate projects; Participation in jury of specialist title.

9.7 Other activities relevant to the mission of higher education institutions parameters (30%)

9.7.1 Performance of management positions and support functions in higher education institutions (40%):

Rector or Vice-Rector/Dean or Vice-Dean/Director or Deputy Director of Higher Education Institution, including Faculty, Organic Unit and/or School; President or Vice-President of the Scientific Council or the Pedagogical Council in Higher Education; President/Vice-President, Coordinator/Vice-Coordinator or Director/Deputy Director of Department, Technical-Scientific Area, Research Centre and/or Other Statutory Organic Structure in Higher Education; Coordinator/vice-coordinator of a study cycle in higher education; Member of statutory organic structures in higher education; Participation in internal or external institutional committees in a higher education institution, derived from statutory bodies.

9.7.2. Member of application/tenders juries, event organization and other relevant activities (60%):

Jury member of the recruitment of teaching staff within the scope of the statutes of higher education teaching careers, in any title; Member of juries for the recruitment of non-teaching staff, scientific research fellows and/or traineeships; Selection / ranking jury; Member of the organizing committee of conferences, seminars, short courses or other technical-scientific and pedagogical events; Other activities relevant to the Institution of Higher Education.

9.8 The Jury may promote public hearings, under equal circumstances for all candidates, in accordance with the provisions of point b) do n.º 4 of article 23.º of ECPDESP.

9.9 The details of the selection and ranking criteria can be found at:

www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes

and is an integral part of this Notice.

10. The final classification attributed individually by each member of the Jury, will be obtained through the following formula: $NFEJ = 0,35 \cdot AP + 0,35 \cdot ATCP + 0,30 \cdot AO$, where NFEJ corresponds to the final grade of the Jury member; AP = Sum of the scores attributed to the candidate in the component related to Pedagogical Activity, ATCP = sum of the scores attributed to the candidate in the component referring

to Technical-Scientific and Professional Activity; AO = sum of the scores attributed to the candidate in the component related to Other Relevant Activities.

11. In accordance with the provisions of nº 3 of article 20º of the Regulation for the Recruitment of Teaching Staff of Porto Polytechnic Institute, teachers in management positions in the respective organizational units / institute and exempt from teaching functions due to the application of legal or statutory regulations or by determination of Organs competent bodies should not be harmed in the application of the grid in the dimension referred to in point 9.5 of this notice.

12. Stakeholder participation and decision:

12.1 The final ordering project is notified to the candidates, for the purpose of holding the hearing of interested parties, under the terms of articles 121 and following of the Code of Administrative Procedure, applying, with the necessary adaptations, the provisions of article 25. of the Regulation.

12.2 After the hearing of the interested parties, the Jury appreciates the allegations offered and approves the final ranking list of the candidates.

12.3 Prior hearing – In case of exclusion of any of the candidates for not complying with the legal requirements and at the end of the evaluation carried out, the prior hearing will be carried out under the terms of articles 121 and 122 of the Code of Administrative Procedure.

12.4 Consultation of the dossier – The tender documents can be consulted at:

<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>, as well as in the secretariat of the Presidency of ESS | P.PORTO, during normal business hours.

13. The jury minutes are provided to candidates whenever requested.

14. False statements will be punished under the law.

15. Composition of the jury:

15.1 President:

Prof. Maria Cristina Prudêncio Pereira Soares, Principal Coordinating Professor, and President of the School of Health of the Polytechnic Institute of Porto, who will be replaced in her absences or impediments by Prof. Nuno Albertino Barbosa Ferreira da Rocha, Vice-President of the School of Health of the Polytechnic Institute of Porto.

15.2 Members:

Professor Agostinho Luís da Silva Cruz, Principal Coordinating Professor of the School of Health of the Polytechnic Institute of Porto;

Professor Rui Santos Cruz, Coordinating Professor at the School of Health Technology of Coimbra at the Polytechnic Institute of Coimbra;

Professor Anabela Rodrigues da Graça, Coordinating Professor at the School of Health Technology of Lisbon at the Polytechnic Institute of Lisbon;

Professor Paulo Jorge Rodrigues Isabel, Coordinating Professor at the School of Health Technology of Coimbra at the Polytechnic Institute of Coimbra;

Professor Paulo Jorge Leitão Pessoa Guerreiro, Coordinating Professor at the School of Health Technology of Lisbon at the Polytechnic Institute of Lisbon.

13. In compliance with point h) of article 9 of the Portuguese Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and professional progression, providing scrupulously in the sense of avoid any form of discrimination.
14. The present notice will be published as follows:
 - a) In the 2nd series of *Diário da República*;
 - b) In the Public Employment Pool, at www.bep.gov.pt, on the first working day following the publication in *Diário da República*;
 - c) On the website of the Fundação para a Ciência e a Tecnologia, I. P., in Portuguese and English;
 - d) On the website of ESS|P.PORTO, in <https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>

January 8, 2021.

The President of ESS | P.PORTO

Prof.^a Doutora Cristina Prudêncio
(Principal Coordinating Professor)