

EDITAL

EDT – P-118/2023

Opening of a documentary competition for coordinating professor of the career of teaching staff of the polytechnic higher education in the technical-scientific area of Functional Sciences – Physiology and Pathology

1. In accordance with the articles 6, 10, 10-A, 15, 15-A, 19 and 29-B of the Career Statute for Teaching Personnel in Polytechnic Higher Education (ECPDESP), approved by Decree-Law no. 185/81, of July 1st, amended by Decree-Law no. 207/2009, of August 31st and by Law no. 7/2010, of May 13th, in conjunction with the Regulation for Contracts for the Recruitment of Staff in the Teaching Career of Instituto Politécnico do Porto (P.PORTO), approved by Order No. 4807/2011, published in the Diário da República, 2nd series, no. 54, of March 17, and other legal provisions in force, it is made public that, by my order, on the 25th October, 2013, in the use of own competence in accordance with paragraph d), number 1 of article 15 of the statutes of Escola Superior de Saúde, approved by Order No. 2832/2018, published in the Diário da República, 2.º 55, of March 19th, 2018, a documentary contest is opened, for a period of 30 working days, counting from the date of publication of this notice in the Diário da República, in order to occupy a planned and unoccupied job position in the personnel map of the Escola Superior de Saúde do Instituto Politécnico do Porto (ESS|P.PORTO) for the career of teaching staff in polytechnic higher education, in the category of coordinating professor, for the technical-scientific area of Functional Sciences – Physiology and Pathology, in the form of employment contract in public functions for an indeterminate period of time.
2. Workplace – ESS|P.PORTO, located at Rua Dr. António Bernardino de Almeida, 400, 4200-072, Porto.
3. Workplaces to be occupied – 1 (one).
4. Modality of the legal employment relationship to be constituted – Employment Contract in Public Functions for an Indeterminate Time, under the terms of article 10 of Decree-Law nº 185/81, of 1 July, amended by Decree-Law nº 207/2009, of August 31 and by Law No. 7/2010, of May 13, which approved the Career Statute for Teaching Staff in Polytechnic Higher Education (ECPDESP).
5. Functional characterization of the category – The coordinating professor is responsible for developing the functions contained in paragraph 5 of article 3 of the ECPDESP.
6. Scope of Recruitment – Cumulative requirements for admission to the contest:
 - a) The fulfillment of the requirements set forth in paragraphs b) to e) of number 1 of article 17th of the General Labor Law in Public Functions (LTFP), approved by Law no. 35/2014, of June 20 and subsequent amendments;

b) Have a PhD degree or the title of specialist, according the Decree-Law No. 206/2009, of 31 August, in the specific field or related area in the area for which the job competition is opened, obtained more than five years ago, as stated in article 19th of ECPDEPC. For this contest, the related fields considered are those in which the PhD thesis of the candidate is considered to be relevant in the area for which the competition is open.

c) The opponents of the competition holding a foreign qualification must prove its recognition, equivalence or registration of the PhD degree, in accordance with the applicable legislation.

d) The fulfillment of the requirements contained in the Career Statute for Teaching Staff in Higher Polytechnic Education, in its current wording, and those contained in the Regulations for Contracts for the Recruitment of Staff in the Teaching Career of P.PORTO, approved by Order No. 4807/2011, published in Diário da República, 2nd series, nº 54, of March 17, 2011.

7. Period of validity of the contest:

7.1. This contest is intended solely for the filling of the abovementioned job, expiring when it is filled or if there are no or insufficient candidates.

7.2. The contest may also cease by duly motivated act of the President of ESS|P.PORTO, respecting the general principles of administrative activity as well as the legal, regulatory and tender limits.

8. Formalization of application:

8.1. Applications are to be submitted electronically through the following web address:

<https://www.ess.ipp.pt/candidaturas>

8.2. Along with the application, the following are to be submitted:

- a) Electronic form of application to the documentary competition;
- b) One copy of the applicant's curriculum vitae, organized according to the selection and ranking criteria described in number 9 of this Notice;
- c) Evidence and copies of each element mentioned in the curriculum vitae, organized according to the selection and ranking criteria described in number 9 of this Notice;
- d) Documents proving that the candidate meets the requirements referred in paragraph b) of number 6 of this Notice.
- e) Copy of identity card / citizen card.

8.3. Without prejudice to the provisions of point VII) of paragraph j) of article 13 of the Regulation for Contracts for the Recruitment of Staff in the Teaching Career of Instituto Politécnico do Porto (RCCPCD), failure by the candidate to present supporting documents related to the respective curriculum, as well as the non-organization of the curriculum vitae in accordance with the provisions of paragraph b) of paragraph 8.2, determine the non-appreciation of these curriculum elements.

8.4. Applicants that currently collaborate with ESS|P.PORTO are dismissed of submitting documents that already exist in their individual files (the applicant is responsible for confirming which documents are included in his individual files), and this should be duly mentioned in the application form.

8.5. Documents must be submitted in Portuguese or English or, exceptionally, in another foreign language, and the Jury may, by deliberation, require translation of said documents.

8.6. Applications sent through e-mail and/or that have been registered on the electronic application platform after the application deadline, will not be accepted.

8.7. Without prejudice to the obligation to send the elements stipulated in the previous paragraphs, exceptionally, the Jury may request candidates to provide additional documentation related to the submitted curriculum.

8.8. The exception referred to in point 8.7 does not replace the provisions of points 8.1, 8.2 and 8.3, with the sole objective, as a matter of time, to clarify any doubts raised by the Jury.

9. Criteria of selection and ranking:

The selection and ranking criteria and respective weighting are based on the general functions of teachers, as stated in Article 2-A of ECPDESP.

9.1. Approval of candidates on absolute merit will depend on their having a curriculum whose merit the jury deems to be of scientific and pedagogical level, research capacity and developed activity compatible with the disciplinary area and category for which the competition is open, and it is considered approved on merit absolute the candidate who is approved by an absolute majority of the voting jury members, in which the vote must be favorable whenever the jury member has attributed a score equal to or greater than 50, based on the detail of the selection and ranking criteria.

9.2. Candidates approved on absolute merit will be ordered based on the scores obtained in accordance with the detailed selection and ranking criteria.

9.3. The dimensions of the selection and ranking criteria are as follows:

- a) Pedagogical Capacity Dimension – 40%
- b) Technical-Scientific and Professional Performance Dimension – 40%
- c) Dimension Other Activities Relevant to the Mission of the Institution/Organizational Activity – 20%

9.4. Pedagogical Capacity Dimension (40%):

9.4.1 Experience dedicated to teaching in the area for which the competition is open (60%):

Relevant experience for the area in which the competition was opened as a full-time teacher in higher education or equivalent; Number of different Curricular Units taught in the area for which the competition is open for which it was the regent; Number of different Curricular Units taught in the area for which the competition is open.

9.4.2 Elaboration of didactic material (20%):

Publication of texts to support learning in the area for which the competition is open; Text of a didactic-pedagogical nature or digital materials that cover all or part of the contents of a curricular unit/course.

9.4.3 Pedagogical and technical training for teaching activity in higher education in the area for which the competition is open and participation in other relevant pedagogical activities (20%):

Training course in pedagogy, education or health area that is relevant to the teaching-learning process in the area for which the competition is open; Participation in continuous training through courses; Participation in mobility programs; Other relevant pedagogical activities.

9.5. Technical-Scientific and Professional Performance Dimension (40%):

9.5.1 Academic Qualification (35%):

Doctoral degree with dissertation theme relevant in the area for which the competition is open or specialist title in the area for which the competition is open; Degree in the area for which the competition is opened; Master with dissertation theme relevant to the area for which the competition is open; Other degrees and/or masters, or habilitation, or equivalent.

9.5.2 Scientific Production (25%):

Author or co-author of scientific articles in a journal that integrates one of the Web of Science Core Collection's indexes - Clarivate Analytics and has an Impact Factor; Author or co-author of scientific articles in other peer reviewed journals. Author or co-author of books, full chapters in technical-scientific books or full chapters in conference proceedings; Author or co-author of abstracts in conference proceedings or abstracts published in indexed or peer-reviewed journals.

9.5.3 Dynamization, intervention and recognition in technical-scientific activities (20%):

Participation in funded research projects and / or obtaining research grants; Integrated member of FCT accredited R&D center; Reviewer/editor of scientific articles in journals that are part of one of the indexes of the Web of Science Core Collection – Clarivate Analytics and that have an impact factor; Member of the editorial/scientific board of a journal that is part of one of the indexes of the Web of Science Core Collection – Clarivate Analytics and that has an Impact Factor; Trainer in a short scientific or technical course, not integrated in a degree-conferring cycle of studies; Member of scientific committees of national or international technical-scientific events; Author or co-author of written, oral or poster communication, in national or international congress, academic or professional; Author or co-author of works that have received Scientific Prize; Moderation of sessions at national or international technical-scientific events.

9.5.4 Scientific orientation and participation in juries of academic and professional exams (20%)

Orientation or co-orientation of completed doctoral theses; Orientation or co-orientation of Dissertation / Project / Internship Final Report of master's degree completed;; Orientation or co-orientation of undergraduate projects completed; Participation in jury of academic doctoral exams; Participation in jury of masters academic exams; Participation in jury of degree projects; Participation in jury of specialist title exams.

9.6 Dimension Other Activities Relevant to the Mission of the Institution/Organizational Activity (20%)

9.6.1 Top management in statutory organic structures in higher education (30%):

Rector or Vice-Rector / President or Vice-President / Director or Sub-Director of a Higher Education Institution, including Faculty, Organic Unit and / or School; President or Vice-President of the scientific council or of the pedagogical council in higher education;

9.6.2 Middle management in statutory organic structures in higher education (30%):

President / vice-president, coordinator / vice-coordinator or director / vice-director of department, technical-scientific area, research center and / or other statutory organizational structure; Coordinator/vice-coordinator of study cycle in higher education; Member of statutory organic structures in higher education; Participation in internal or external institutional committees.

9.6.3 Member of juries of competitions, organization of events and other relevant activities (40%):

Member of the teaching staff recruitment jury within the scope of the higher education teaching career statutes, in any category; Member of recruitment juries for non-teaching staff (including paid professional internships) or scientific research fellows; Member of the organizing committee of congresses, seminars or other technical-scientific and pedagogical events; Other organizational activities relevant to the Higher Education Institution.

9.7. The Jury may hold public hearings, on equal terms for all candidates, pursuant to paragraph b) of no. 4 of article 23 of the ECPDESP.

9.8. Details of selection criteria can be accessed at ESS|P.PORTO's website:

www.ess.ipp.pt/ess/reclutamento/concursos-docentes/concursos-docentes, and is also included in this Notice.

10. Final score given by each individual member of the Jury will be attained through the following arithmetic formula: $NFEJ = 0,40*PC+0,40*TSPP+0,15*OA$, in which NFEJ corresponds to the final grade of the Jury element; PC = Sum of the scores attributed to the candidate in the Pedagogical Capacity Dimension, TSPP = sum of the scores attributed to the candidate in the Technical-Scientific and Professional Performance Dimension; OA = sum of the scores attributed to the candidate in the Dimension Other Activities Relevant to the Mission of the Institution/Organizational Activity.

11. In compliance with provision 3 of article 20th of the Regulations for the Procurement of Teaching Career Personnel of the Porto Polytechnic Institute, Professors exercising management positions in their corresponding organic units/institutes and exempt from teaching activities due to the application of legal or statutory norms or by determination of competent bodies, shall not be hindered in applying the evaluation grid defined by the Juries to the parameter mentioned in provision 9.4 of this notice.

12. Participation of interested parties and decision:

12.1 The applicants are notified about the ordinance project in order to carry out the interested parties' hearings, according to articles 121th et seq. of the Code of Administrative Procedure (CPA), also enforcing, with suitable adaptations, according to provision 25th of the Regulation.

12.2 After the hearing of interested parties, the Jury will analyze the allegations and approve the final ranking list of candidates.

12.3 Prior hearing – in the event of exclusion of any of the candidates for not complying with the legal requirements, and after final assessment, a prior hearing shall be held in accordance with provisions 121th and 122th of the Code of Administrative Procedure (CPA).

12.4 Conferring the process: documents relating to this documentary competition can be found at <https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes>, and can also be accessed by the applicants at the Presidency Secretariat of ESS|P. Porto during normal working hours.

13. The Jury's minutes are provided whenever requested.

14. False statements will be punished under the law.

15. The composition of the Jury is as follows:

15.1 President:

Prof. Maria Cristina Prudêncio Pereira Soares, Principal Coordinating Professor, President of School of Health of Polytechnic Institute of Porto, who will be replaced in her absences or impediments by Professor Doutor Nuno Albertino Barbosa Ferreira da Rocha, Vice-President of School of Health of Polytechnic Institute of Porto.

15.2 Effective Members:

Prof. Pedro Manuel Ribeiro da Rocha Monteiro, Coordinating Professor of School of Health of Polytechnic Institute of Porto;

Prof. Piedade Aurora Gonçalves de Barros, Coordinating Professor of School of Health of Polytechnic Institute of Porto;

Prof. Jorge Pereira Machado, retired Associate Professor of Institute of Biomedical Sciences Abel Salazar of University of Porto;

Prof. José Ignacio Verde Lusquinos, Full Professor of Department of Medical Sciences, of the University of Beira Interior;

Prof. Maria dos Anjos Clemente Pires, Associate Professor with Aggregation of School of Agricultural and Veterinary Sciences, of the University of Trás-os-Montes e Alto Douro;

Prof. Maria Isabel Lajoso Amorim, Coordinating Professor of School of Health of Polytechnic Institute of Viana do Castelo;

Prof. Rui Miguel Duque de Brito, Full Professor of School of Health Technology of Lisboa, of the Polytechnic Institute of Lisboa.

16. In compliance with Article 9 (h) of the Constitution of the Portuguese Republic, the Public Administration, as an employer, actively promotes a policy of equal opportunities for men and women in accessing employment and professional advancement, providing scrupulously in order to avoid any form of discrimination.

17. All notifications that take place within the scope of this tender procedure will be made electronically (platform and/or email), being considered made on the fifth working day after its submission or on the first working day following that when that day is not a business day, in accordance with the provisions of paragraph 6 of article 113 of the CPA.

18. This Public Notice will be published in the following terms:

- a) In Series II of the "*Diário da República*" Official Gazette;
- b) On the Bolsa de Emprego Público¹ website, www.bep.gov.pt, on the first working day following publication in the "Diário da República" Official Gazette;
- c) On the Euraxess Portugal website;
- d) On the ESS / P. PORTO website, in Portuguese and English, at:

<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>

October 25th, 2023.

The President of ESS | P.PORTO

Prof.^a Doutora Cristina Prudêncio
(Principal Coordinating Professor)