

NOTICE

EDT – P – 66/2023

Job opening – documentary competition for the teaching staff-career of the Polytechnic higher education in the category of Adjunct Professor for the technical-scientific area of Occupational Therapy – sub area of mental health

1. By the provisions of articles 5.º, 10.º B, 15.º, 15.º-A, 17.º and 29.º-B in the Career Statutes of Teaching Staff in Higher Polytechnic Education (ECPDESP), approved by Decree-Law No. 185/81, of July 1st, amended by Decree-Law No. 207/2009, of August 31th and by Law No. 7/2010, of May 13th, under the terms and conditions of the Regulation of a Public Procedure for Recruitment of Career Teaching-Staff of the Polytechnic Institute of Porto, Dispatch No. 4807/2011, published in *Diário da República*, 2nd series, No. 54, of March 17th, and by the applicable legislation and norms, it is hereby made public that, by my order, of May 30th, 2023, in the use of its own competence, in accordance with paragraph d) of No.1 of article 15 of School of Health Statutes, according to Dispatch No. 2832/2018, published in *Diário da República*, 2nd series, No. 55, of March 19th, a documentary job competition is opened for a period of 30 working days, starting from the date of the publication of this notice in *Diário da República*, to occupy a planned and unoccupied job position on the staff map of the School of Health of Polytechnic Institute of Porto (ESS|P.PORTO), in the career of teaching staff in higher polytechnic education, in the category of Adjunct Professor, Occupational Therapy – sub area of mental health, according to the contract of work in public functions of indefinite duration.
2. Workplace – ESS|P.PORTO, Rua Dr. António Bernardino de Almeida, 400, 4200-072, Porto.
3. Number of available positions – 1 (one).
4. Form of employment contract – Employment contract in public functions for indefinite duration, pursuant to article 10.º-B of Decree-Law No. 185/81, of July 1st, amended by Decree-Law No. 207/2009, of August 31th and by Law No. 7/2010, of May 13th, which approved the Career Statutes for Teaching Staff in Higher Polytechnic Education (ECPDESP).
5. Category functional content – The adjunct professor is responsible for developing the functions described in No. 4 of article 3 of the ECPDESP.
6. Admission's Scope – Cumulative requirements for admission to the competition:
 - a) The fulfillment of the requirements set forth in paragraphs b) to e) of No. 1 of article 17 of the General Labor Law in Public Functions (LTFP), approved by Law No. 35/2014, of June 20th, with the subsequent amendments;
 - b) Hold a doctoral degree or specialist title, under the terms of Decree-Law No. 206/2009, of August

31th, in the specific area or related areas for which this competition is open, according to article 17 of the ECPDESP. For the purposes of this competition, related areas are those in which the doctoral thesis of the candidate represents a relevant contribution in the area for which the competition is open;

c) The opponents of the competition holding a foreign qualification must prove its recognition, equivalence or registration of the doctoral degree, in accordance with the applicable legislation;

d) The fulfillment of the requirements contained in the Career Statutes of Teaching Staff in Higher Polytechnic Education, in its current wording, and those contained in the Regulation of Procedure for Recruitment of Career Teaching-Staff of P.PORTO, approved by Dispatch No. 4807/2011, published in *Diário da República*, 2nd series, No. 54, of March 17th, 2011.

7. Job competition validity:

7.1 The competition is valid for the aforementioned job position, expiring with its occupation or absence or lack of candidates.

7.2 The job competition may also be terminated by a duly motivated act of the IPP President, respecting the general principles of administrative activity, as well as legal, regulatory and bidding limits.

8. Application formalization:

8.1 Entries are submitted electronically via the website:

<https://www.ess.ipp.pt/candidaturas>

8.2 The following must be submitted with the application:

- a) Electronic application form for the tender procedure;
- b) A copy of the curriculum vitae, organized according to the selection and ranking criteria described in number 9 of this Notice;
- c) Evidence and/or copies of each element mentioned in the curriculum vitae, organized according to the selection and ranking criteria described in number 9 of this Notice;
- d) Documents proving that the applicant meets the requirements referred to in paragraph b) of No. 6 of this Notice;
- e) Copy of identity card/ citizen card.

8.3 Without prejudice to the provisions of point vii) of paragraph j) of article 13 of the Regulation for Competitions for Hiring Teaching Career Staff at the Polytechnic Institute of Porto (RCCPCD), the non-presentation by the candidate of probative documents related to the curriculum vitae, as well as the non-organization of the curriculum vitae in accordance with the provisions of paragraph b) of nº 8.2, determine the non-appreciation and valorization of these curricular elements.

8.4 Candidates working at ESS | P.PORTO are exempt from submitting documents that already exist in its individual files (it is considered the responsibility of the candidate to confirm which documents are contained in its individual file), and the fact must be expressly stated in the request form.

8.5 All the submitted documents must be in Portuguese or English or exceptionally in another foreign language, and the Jury may, by deliberation, require their translation.

8.6 Applications sent by email and/or have been registered on the electronic application platform after the application deadline are not accepted.

8.7 Without prejudice to the obligation to send the elements stipulated in the previous numbers, the Jury may ask applicants, exceptionally, to provide additional documentation related to the submitted curriculum.

8.8 The exception referred to in point 8.7 does not replace the provisions of points 8.1, 8.2 and 8.3, with the sole purpose to clarify any doubts raised by the Jury.

9. Candidate selection and ranking criteria:

The selection and ranking criteria and respective weighting are based on the general functions of teachers, as provided for in Article 2-A of ECPDESP.

9.1 The approval of candidates in absolute merit will depend on their having a curriculum whose merit the jury considers to have a scientific and pedagogical level, research capacity, and developed activity compatible with the disciplinary area and category for which the competition is open. The candidate who is approved by an absolute majority of the voting members of the jury is considered approved in absolute merit, in which the vote should be in favour whenever the jury member has attributed a score equal to or higher than 50, based on the details of the selection and seriation criteria.

9.2 Candidates approved on absolute merit will be ranked based on the scores obtained according to the details of the selection and ranking criteria.

9.3 The dimensions of the selection and ranking criteria are as follows:

- a) Pedagogical Capacity Dimension – 40%
- b) Technical-Scientific and Professional Performance Dimension – 45%
- c) Other Activities Relevant to the Mission of the Institution Dimension/Organizational Activity – 15%

9.4 Parameters of Pedagogical Capacity Dimension (40%):

9.4.1 Experience and dedication to teaching in the area where the competition is open (40%):

Relevant experience for the area for which the competition was opened as a full-time teacher in higher education or equivalent (Sum of percentage of hiring equivalent to time with annual contract). If the experience is, concomitantly, in the sub-area of mental health, double the score; Teaching of curricular units within a degree in higher education. In an area different from the one for which the competition is open score half. In the area for which the competition is open, give the score indicated and if it is, concomitantly, a CU of the mental health sub-area, double the score.

9.4.2 Production of teaching materials (30%):

Author or co-author of learning support texts with ISBN or of pedagogical works in the area, in article format in journals with indexation. Cannot be accumulated with "Scientific Production". In an area different from that for which the competition is open, score half of the points. In the area for which the competition is open, give the score indicated and if it is, concomitantly, in the sub-area of mental health, double the score; Text of a didactic-pedagogical nature or digital materials including instructional videos that deal with all or part of the contents of a curricular unit/course. The documents of the previous item may be counted if by their quantity they exceed the maximum score in the item. In an area different from that for which the competition is open, score half of the points. In the area for which the competition is open, give the score indicated and if it is, concomitantly, in the sub-area of mental health, double the score.

9.4.3 Pedagogical and technical training for teaching activity in higher education in the área for which the competition is open and participation in other relevant pedagogical activities (30%):

Training course in pedagogy, in education or in a health area that is relevant to the teaching-learning process in the area for which the competition is open, with duration equal to or greater than 15h. If it is in the sub-area of mental health, double the score. If the training leads to a degree of licentiate or master in the area of occupational therapy and mental health sub-area, apply double the points. It cannot be accumulated with "Academic qualification" nor with the following item; Participation in continuous training through courses and other training actions and/or pedagogical or technical-professional updating, which do not confer a degree. Not cumulative with the previous item. If it is, concomitantly, in the sub-area of mental health, double the score; Participation in International Mobility Programs; Others pedagogic activities with relevance to the Institution (e.g. new courses, introduction to new Teaching-Learning methodologies, reevaluation of study plans, participation on reports evaluation, participation on elaboration of transition plans documents, other relevant activities). Not accumulate to 'itens in Organizational level'; Pedagogical Innovation (PI) of the scientific-pedagogical project - Intervention of candidates in the academic community, namely in organizational, management and innovation activities related to the pedagogical function, in alignment with the mission of the School of Health, namely taking into consideration the work and career development plan presented, projected for the next 5 years.

9.5 Parameters of the Technical-Scientific and Professional Performance Dimension (45%):

9.5.1 Academic Qualification (30%):

Doctor degree with a dissertation theme relevant to the area for which the competition is open. If it is, concomitantly, in the sub-area of mental health, double the score; Specialist title in Ocupacional Therapy (Decreto-Lei nº 206/2009, de 31.08). If it is, concomitantly, in the sub-area of mental health, double the score; Master's degree in the area or a related area with a dissertation topic in the sub-area of mental health. In the case of a Master's degree in Occupational Therapy, double points

are awarded; Degree in Occupational Therapy - if the project is, concomitantly, in the subarea of mental health, double the score; Other degrees and /or masters, or aggregation, or other accredited training.

9.5.2 Scientific Production (40%):

Author or co-author of scientific papers in indexed journals. Cannot be accumulated with "Elaboration of Didactic Material". In an area different from that for which the competition was opened, score half. In the area for which the competition is open, give the score indicated and if it is, concomitantly, in the sub-area of mental health, double the score; Author or co-author of scientific papers in other peer-reviewed journals. The papers from the previous item may be counted if, due to their quantity, they exceed the maximum score for the item. Not cumulative to "Elaboration of Didactic Material". In an area different from that for which the competition was opened, score half. In the area for which the competition is open, give the score indicated and if it is, simultaneously, in the sub-area of mental health, double the score; Author or co-author of books, full chapters in technical-scientific books or full chapters in conference proceedings. If author/co-author of a scientific-technical book, double the points (double the number in J31). If it is in the area for which the competition is open and, simultaneously, in the sub-area of mental health, double the points. Cannot be accumulated with "Elaboration of Didactic Material"; Author or co-author of abstracts in conference proceedings or abstracts published in indexed or peer-reviewed journals (not cumulative with the respective communication accounted in J45, unless its quantity exceeds the maximum score in this item). If it is in the area for which the competition is open and, concomitantly, in the sub-area of mental health, double the score; Capacity to develop a relevant scientific production, aligned with the mission of the School of Health, namely taking into account the work plans and career development, projected for the next 5 years.

9.5.3 Relevant professional experience (5%):

Relevant professional experience in the professional area for which the competition was opened, full-time.

9.5.4 Dynamization, intervention and recognition in technical-scientific activities (15%):

Participation in funded research projects resulting from calls for tenders and/or obtaining research grants. If it is in the sub-area of mental health, double the score; Member of an R&D centre formally recognised by an educational institution. In an area different from that for which the competition was opened, score half. In the area for which the competition is open, give the score indicated and, concomitantly, in the sub-area of digital technologies for health and rehabilitation, double the score; Reviewer/editor of scientific papers in journals with indexation If in the sub-area of mental health, double the score; Member of the editorial/scientific board of journals with indexation If in the sub-area of mental health, double the score; Trainer in a short scientific or technical course, not

integrated in ungraduated level. If it is in the area for which the competition is open and, concomitantly, in the sub-area of mental health, double the score; Member of scientific commissions of national or international technical-scientific events. If it is in the area for which the competition is open and, concomitantly, in the sub-area of mental health, double the score; Author or co-author of oral or poster communication, at a national or international conference, academic or professional. Double the score should be applied if it was by invitation. If it is in the area for which the competition is open and, concomitantly, in the sub-area of mental health, double the score; Author or co-author of publications that have received a Scientific Award. If it is in the area for which the competition is open and, concomitantly, in the sub-area of mental health, double the score.

9.5.5 Scientific orientation and participation in academic exams juries (10%):

Supervision or co-supervision of completed doctoral theses. Not cumulative to "jury member". If the thesis is in the area for which the competition is open and, concomitantly, in the sub-area of mental health, double the score; Supervision or co-supervision of Dissertation / Project / Final Report of completed Master's Internship. Not cumulative with "jury member". If the thesis is in the area for which the competition is open and, concomitantly, in the sub-area of mental health, double the score; Participation in the jury of Doctoral Thesis. Not accumulate to Supervision or co-supervision; Participation in the jury of Master Thesis. Not accumulate to Supervision or co-supervision; Supervision or co-supervision of completed degree projects. If is in the area for which the competition is open and, concomitantly, in the sub-area of mental health, double the score; Participation in the jury of Specialiste Title. If is in the area for which the competition is open and, concomitantly, in the sub-area of mental health, double the score.

9.6 Parameters of the Other Activities Relevant to the Mission of the Institution Dimension/Organizational Activity (15%):

9.6.1 Top management in statutory organic structures in higher education (40%):

Rector or Vice-Rector / President or Vice-President / Director or Deputy Director of a Higher Education Institution, including Faculty, Organic Unit and / or School; President or Vice-President of the scientific or pedagogical council in higher education.

9.6.2 Middle management in statutory organic structures in higher education (30%):

President / vice-president, coordinator / vice-coordinator or director / vice-director of department, technical-scientific area, research center and / or other statutory organic structure in higher education; Coordinator / vice-coordinator of study cycle in higher education. in the area or in a related area for which the competition is open; Member of statutory organic structures in higher education; Management position or activities in public or private institutions; Regency or co-regency of curricular units within study cycles in the area or related areas for which the competition has been opened, in Higher Education. Curricular Unit / academic year. Curricular Units in a different

area from the one for which the competition is open, score half. In the area for which the competition is open assign the indicated punctuation. In Curricular Units with more than 6 ECTS multiply by two; Participation in internal or external institutional commissions (e.g., course evaluation and monitoring committee, course council, drafting of regulations and statutes, ethics committee, etc.) in Higher Education Institutions, derived from statutory bodies.

9.6.3 Member of event organization and other relevant activities (30%):

Member of jury for Professor position in the area for which the competition was opened; Member of jury for position for recruitment of non-teaching staff or for research Grant; Member of the organizing committee of conferences, seminars, short courses or other technical-scientific and pedagogical events; Other relevant organizational activities for the Higher Education Institution.

9.7 The Jury may hold public hearings, under equal circumstances for all candidates, in accordance with the provisions of paragraph b) of No. 4 of article 23 of the ECPDESP.

9.8 Details of the selection and ranking criteria can be found at:

www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes

and is an integral part of this Notice.

10. The final grade given individually by each Jury member will be obtained by the following formula: $NFEJ = 0,40*CP+0,45*DTCP+0,15*AO$, where NFEJ corresponds to the final grade of the element of the Jury; CP = sum of the scores attributed to the candidate in the Pedagogical Capacity Dimension; DTCP = sum of the scores attributed to the candidate in the Technical-Scientific and Professional Performance Dimension; AO = sum of the scores attributed to the candidate in the Other Activities Relevant to the Mission of the Institution Dimension/Organizational Activity.

11. In accordance with No. 3 of article 20 of Regulation for Recruitment of Career Teaching-Staff of the Polytechnic Institute of Porto, teachers in management positions in their organizational units/ institute and exempt from teaching functions by virtue of the application of legal or statutory regulations or by determination of the competent bodies shall not be harmed in the application of the grid to the parameter referred to in point 9.4 of this Notice.

12. Interested participation and decision:

12.1 The draft final ordination shall be notified to the candidates, for the purposes of the hearing of interested parts, in accordance with articles 121 and following of the Code of Administrative Procedure, applying, with appropriate adaptations, the provisions of article 25 of the Regulation.

12.2 After the hearing of the interested parts, the Jury appreciates the allegations offered and approves the final ranking list of the candidates..

12.3 Prior Hearing – In the event that any of the candidates is excluded for not complying with the legal requirements and at the end of the assessment made, the prior hearing will be held in accordance with the provisions of articles 121 and 122 of Administrative Procedure Code..

12.4 Consultation of the file – The documents can be found at

<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>, as well as at the secretariat of the Presidency of ESS|P.PORTO, during normal business hours.

13. The jury minutes are available to the candidates whenever requested.

14. False statements will be punished under the law.

15. Composition of the Jury:

15.1 President:

Prof. Maria Cristina Prudêncio Pereira Soares, Principal Coordinator Professor, President of School of Health of Polytechnic Institute of Porto, who will be replaced in her absences or impediments by Professor Doutor Nuno Albertino Barbosa Ferreira da Rocha, Vice-President of School of Health of Polytechnic Institute of Porto.

15.2 Voting Members:

Prof. António José Pereira da Silva Marques, Coordinating Professor with Aggregation at the School of Health of the Polytechnic Institute of Porto;

Prof. Paula Cristina da Costa Portugal Cardoso, Coordinating Professor at the School of Health of the Polytechnic Institute of Porto;

Prof. Élia Maria Carvalho Pinheiro da Silva Pinto, Coordinating Professor of School of Health of the Alcoitão, Santa Casa da Misericórdia de Lisboa;

Prof. Rui Jorge Dias Costa, Coordinating Professor of School of Health of University of Aveiro;

Prof. Isabel Cristina Ramos Peixoto Guimarães, Coordinating Professor of School of Health of the Alcoitão, Santa Casa da Misericórdia de Lisboa;

Prof. Rui Miguel Monteiro Soles Gonçalves, Coordinating Professor of School of Health Technology of Coimbra, of Polytechnic Institute of Coimbra.

16. Pursuant to paragraph h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and advancement, scrupulously providing to avoid any form of discrimination.

17. All notifications to which it takes place under this concursal procedure shall be made electronically (platform and/or e-mail), considering the fifth working day following its dispatch or on the first working day following that day when that day is not useful, in accordance with No 6 of article 113 of the CPA.

18. This Notice will be published as follows:

- a) In the 2nd series of the Official Gazette, as a warning;
- b) In the Public Employment Pool, in www.bep.gov.pt , on the 1st business day following that of publication in the Official Gazette;
- c) On the Euraxess Portugal website;

d) On the website of ESS/P. PORTO, in Portuguese and English, at:

<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>

May 30th, 2023.

Prof.^a Doutora Cristina Prudêncio
(Principal Coordinating Professor)