

PUBLIC NOTICE

EDT – P – 50/2023

Call for applications for adjunct professor in the teaching staff career of the polytechnic higher education system in the technical-scientific area of pharmacy, disciplinary group of toxicology and safety in the use of medicines

1. Under the terms of the provisions of articles 5, 10-B, 15, 15-A, 17 and 29-B of the Career Statute Teaching Staff of the Polytechnic Higher Education System, approved by Decree-Law No 185/81, of July 1, as amended by Decree-Law No 207/2009 of August 31 and Law No 7/2010 of May 13, combined with the Regulation of Tender for the Recruitment of Teaching Career Staff of the Polytechnic Institute of Porto, approved by Order No. 4807/2011, published in *Diário da República*, 2nd series, No. 54, of March 17, and other legal provisions in force, it is made public that, by order of the President of the School of Health of the Polytechnic Institute of Porto (ESS|P. PORTO), of May 24th, 2023, in the use of its own competence, according to point d) of n.º 1 of article 15 of the Board of Directors of the School of Health of the Polytechnic Institute of Porto (ESS|P. No. 1 of Article 15 of the Statutes of the School of Health, approved by Order No. 2832/2018, published in *Diário da República*, 2nd Series, No. 55, of March 19, 2018, a documentary tender is hereby opened for a period of 30 working days, from the date of publication of this notice in *Diário da República*, in order to fill a position that is vacant on the staff map of the School of Health of the Polytechnic Institute of Porto (ESS|P. PORTO), in the teaching staff career of the higher polytechnic education system, in the category of adjunct professor, technical-scientific area of Pharmacy, disciplinary group of toxicology and safety in the use of medicines, in the modality of employment contract in public functions for an
 2. Workplace – ESS|P.PORTO, at Rua Dr. António Bernardino de Almeida, 400, 4200-072, Porto.
 3. Number of positions to be filled – 2 (two).
 4. Modality of the legal employment relationship to be established – Employment Contract for an Indefinite Period of Time in Public Employment, in the terms of article 10-B of Decree-Law no. 185/81, of July 1, altered by Decree-Law no. 207/2009, of August 31 and by Law no. 7/2010, of May 13, which approved the Career Statute for Teaching Staff in Higher Polytechnic Education System (ECPDESP).
 5. Functional characterization of the category – The adjunct professor is responsible for developing the functions set out in paragraph 4 of Article 3 of the ECPDESP.
 6. Scope of recruitment – The following are the cumulative requirements for admission to the tender:
 - a) Hold the requirements laid down in points b) to e) of paragraph 1 of Article 17 of the General Law on Civil Service Employment (LTFP), approved by Law No. 35/2014, of 20 June, with the appropriate updates;

- b) Hold a PhD degree or specialist title, under the terms of Decree-Law 206/2009, of August 31, in the area or related area of the one for which the tender is open, in accordance with the provisions of article 17 of ECPDESP. For the purposes of this tender, related areas are considered to be those in which the candidate's doctoral thesis represents a relevant contribution in the area for which the tender is open;
- c) Applicants holding qualifications obtained abroad must prove the recognition, equivalence, or registration of the doctoral degree, under the terms of the applicable legislation;
- d) The fulfillment of the requirements stated in the Statute of the Career of Teaching Staff of the Polytechnic Higher Education System, in its current redaction, and those stated in the Regulation of the Tenders for the Recruitment of Teaching Career Staff of the P.PORTO, approved by Order No. 4807/2011, published in the *Diário da República*, 2nd series, No. 54, of March 17, 2011.

7. Tender validity period:

7.1 The tender is valid for the job position referred to, expiring with its occupation or the inexistence or insufficiency of candidates.

7.2 The tender may also be terminated by a duly reasoned act of the President of ESS|P.PORTO, respecting the general principles of administrative activity, as well as the legal, regulatory and tender limits.

8. Formalisation of the application:

8.1 Applications are submitted electronically through the website:

<https://www.ess.ipp.pt/candidaturas>

8.2 The following must be submitted with the application:

- a) Electronic application form for the tender procedure;
- b) A copy of the *curriculum vitae*, organised in accordance with the selection and seriation criteria described in no. 9 of the present Public Notice;
- c) Proof and/or copies of each element mentioned in the *curriculum vitae*, organised in accordance with the selection and seriation criteria described in no.9 of the present public notice;
- d) Documents proving that the candidate meets the requirements mentioned in paragraph b) of No. 6 of the present public notice;
- e) Copy of the identity card/citizen card.

8.3 Without prejudice to the provisions of point vii) of paragraph j) of article 13 of the Regulation of the Tender for the Staff Recruitment of Polytechnic Institute of Porto Teaching Career (RCCPCD), the non-submission by the candidate of the supporting documents related to their *curriculum vitae*, as well as the non-organization of the curriculum vitae in accordance with the provisions of paragraph b) of no. 8.2, shall determine that those curricular elements shall not be assessed and valued.

8.4 Candidates who work at ESS|P.PORTO are exempt from submitting documents that already exist in their individual files (it is the candidate's responsibility to confirm which documents are in his/her individual file), and that fact should be expressly stated in the application form.

8.5 The documents submitted should be in Portuguese or English or, exceptionally, in another foreign language, and the Jury may, by deliberation, require their translation.

8.6 Applications sent by e-mail and/or registered in the electronic application platform after the application deadline will not be accepted.

8.7 Without prejudice to the obligation to send the elements stipulated in the previous paragraphs, the Jury may request the candidates, exceptionally, to submit additional documentation related to the submitted curriculum.

8.8 The exception referred to in 8.7 does not replace the provisions of 8.1, 8.2 and 8.3, and its sole purpose is to clarify any doubt raised by the Jury.

9. Selection and seriation criteria

The selection and seriation criteria and respective weighting have as a reference the general functions of professors, provided for in article 2.A of ECPDESP.

9.1 The approval of candidates in absolute merit will depend on their having a curriculum whose merit the jury considers to have a scientific and pedagogical level, research capacity, and developed activity compatible with the disciplinary area and category for which the tender is open. The candidate who is approved by an absolute majority of the voting jury members is considered approved in absolute merit, in which the vote should be in favour whenever the jury member has attributed a score equal to or higher than 50, based on the selection and seriation criteria.

9.2 Candidates approved in absolute merit shall be ordered on the basis of the scores obtained according to the details of the selection and seriation criteria.

9.3 The dimensions of the selection and seriation criteria are as follows:

- a) Pedagogical Capacity Dimension – 40%
- b) Technical, Scientific and Professional Performance Dimension – 45 %
- c) Other Relevant Activities for the Institution's Mission/Organizational Activity Dimension –15%

9.4 Parameters of Pedagogical Capacity Dimension (40%)

9.4.1 Experience dedicated to teaching in the area for which the tender is open (60%):

Experience relevant to the area as full-time or equivalent lecturer in higher education in the area for which the tender is open; Teaching of Curricular units framed in Study Cycles or Postgraduate Courses with at least 30 ECTS, in the area for which the tender is open, in Higher Education.

9.4.2 Development of didactic material (10%):

Publication of learning support texts with ISBN or of works of a pedagogical nature in the area, in article format in a journal with an Impact factor; Text of a didactic-pedagogical nature or digital materials that deal with all or part of the contents of a curricular unit/course in Study Cycles or Postgraduate Courses with at least 30 ECTS.

9.4.3 Pedagogical and technical training for teaching activities in higher education in the area for which the tender is open and participation in other relevant pedagogical activities (30%):

Training courses in pedagogy, in education or in health areas that are relevant to the teaching-learning process in the area for which the tender is open; Continuous training; Participation in mobility programmes; Other relevant pedagogical activities; Pedagogical Innovation (IP) of the Scientific-Pedagogical Project - Candidates' proposed intervention in the academic community, namely in organizational, management and innovation activities related to the pedagogical function, in alignment with the mission of the School of Health, namely taking into consideration the work plan and career development presented.

IMPORTANT: concerning sections 9.4.3. and 9.5.2., the candidate should present a single document, named Work and Career Development Plan for 5 years - Scientific-pedagogical project - addressing his/her intervention in the academic community in the i) scientific and ii) pedagogical domains [maximum 10.000 characters], broken down into a maximum of 10 points or sub-chapters.

9.5 Parameters of the Technical-Scientific and Professional Performance Dimension (45%)

9.5.1 Academic qualification (35%):

Degree in pharmacy qualifying for the exercise of a regulated profession; Master's degree with a dissertation topic relevant to the area for which the tender is open; Other degrees and/or Master's degrees, or aggregation, or equivalent; Doctoral degree with a dissertation topic relevant to the area for which the tender is open; Specialist title in the area for which the tender is open.

9.5.2 Scientific output (20%):

Author or co-author of scientific articles in a journal that integrates one of the indexes of the Web of Science Core Collection - Clarivate Analytics and that has an Impact Factor; Author or co-author of scientific articles in other journals with scientific referral; Author or co-author of books, full chapters in technical-scientific books or full chapters in conference proceedings; Author or co-author of abstracts in conference proceedings or abstracts published in indexed or peer-reviewed journals. Demonstration of capacity to develop scientific outputs, presented in the Scientific-Pedagogical Project - Candidates' proposal for intervention in the academic community, in alignment with the mission of the School of Health, namely taking into consideration the work plan and career development presented.

IMPORTANT: the candidate must present a 5-year work and career development plan - scientific-pedagogical project - addressing his/her intervention in the academic community in scientific and

pedagogical domains [maximum 10,000 characters], broken down into a maximum of 10 points or sub-chapters.

9.5.3 Relevant Professional Experience (20%):

Relevant professional experience in the professional area for which the tender has been opened. Not to be combined with teaching experience.

9.5.4 Dynamization, intervention and recognition in technical and scientific activities (10%):

Participation in funded research projects resulting from tender and/or obtaining research grants; Integrated member of an R&D centre accredited by FCT or competent Management Body of the HEI; Reviewer/editor of scientific articles in journals that integrate one of the indexes of the Web of Science Core Collection - Clarivate Analytics; Member of the editorial/scientific board of a journal that integrates one of the indexes of the Web of Science Core Collection - Clarivate Analytics; Trainer/speaker in a short scientific or technical course, not part of a degree course; Member of scientific committees of national or international scientific-technical events; Author or co-author of an oral or poster presentation, in national or international academic or professional congresses; Author or co-author of works that have received a scientific award; Moderation of sessions in national or international scientific-technical events.

9.5.5 Scientific supervision and participation in juries of academic examinations (15%)

Supervision or co-supervision of completed PhD theses; Supervision or co-supervision of completed Master's Dissertation/Project/Internship Final Report; Supervision or co-supervision of completed undergraduate projects; Participation in juries of doctoral academic examinations; Participation in juries of Master's academic examinations; Participation in juries of undergraduate projects; Participation in juries of specialist degree examinations.

9.6 Parameters of the Other Activities Relevant to the Institution's Mission/Organisational Activity Dimension (15%)

9.6.1 Top and middle management in statutory organic structures in higher education (40%):

Rector or Vice-Rector/President or Vice-President/Director or Sub-Director of Higher Education Institution, including Faculty, Organic Unit and/or School; President or Vice-President of the scientific council or pedagogical council in higher education; President/vice-president, coordinator/vice-coordinator or director/vice-director of department, technical-scientific area, research centre and/or other statutory organic structure in higher education; Coordinator/vice-coordinator of a study cycle or post-graduation course with at least 30 ECTS in higher education; Member of statutory organic structures in higher education; Performance of management positions or activities in public or private institutions; Regency or co-regency of curricular units; Participation in internal or external institutional committees.

9.6.2 Member of juries of tenders, organisation of events and other relevant activities (60%):

Member of selection boards for the recruitment of teaching staff under the higher education teaching career statutes; Member of selection boards for the recruitment of non-teaching staff or scientific research grant holders; Jury or member of pre-selection/selection/seriation commission (e.g. doctoral programme, postgraduate, master's, special tender, tenders for > 23 years old; re-entry regime, etc.); Member of an organising committee for congresses, seminars, short courses or other technical-scientific and pedagogical events; Other organisational activities relevant to the Higher Education Institution.

9.7 The Jury may promote public hearings, in equal circumstances for all candidates, under the terms of paragraph b) of no. 4 of article 23 of ECPDESP.

9.8 The details of the selection and seriation criteria can be consulted at www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes and is an integral part of the present Public Notice.

10. The final classification attributed individually by each element of the Jury, will be obtained through the following formula: $NFEJ = 0,40 \cdot CP + 0,45 \cdot DTCP + 0,15 \cdot AO$, where NFEJ corresponds to the final mark of the Jury element; CP = Sum of the scores attributed to the candidate in the Pedagogical Capacity Dimension, DTCP = sum of the scores attributed to the candidate in the Technical-Scientific and Professional Performance Dimension; AO = sum of the scores attributed to the candidate in the Other Activities Relevant to the Institution's Mission/Organisational Activity Dimension.

11. In accordance with what is established in number 3 of article 20 of the Regulation for the Tenders for the Contracting of Teaching Career Staff of the Polytechnic Institute of Porto, professors in management positions in the respective organic unit/institute and exempt from teaching functions by virtue of the application of legal or statutory regulations or by determination of the competent bodies should not be prejudiced in the application of the grid in the dimension referred to in point 9.4 of this public notice.

12. Interested parties' participation and decision:

12.1 The final ranking list draft is notified to the candidates, for the purposes of the hearing of interested parties, under the terms of articles 121 and following of the Administrative Procedure Code, applying, with due adaptations, the provisions of article 25 of the Regulation.

12.2 Once the hearing of interested parties has taken place, the Jury shall consider the allegations made and approve the final ranking list of the candidates.

12.3 Prior hearing - If any of the candidates is excluded for not fulfilling the legal requirements and at the end of the evaluation, a prior hearing will take place under the terms of articles 121 and 122 of the Administrative Procedure Code.

12.4 Process consultation - The documents related to the tender may be consulted in <https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>, as well as in the secretariat of the Presidency of ESS|P.PORTO, during the normal working hours.

13. The Jury's minutes are available to the candidates whenever requested.

14. False statements will be punished according to the law.

15. Jury composition

15.1 President:

Prof. Maria Cristina Prudêncio Pereira Soares, Principal Coordinator Professor, President of School of Health of Polytechnic Institute of Porto, who will be replaced in her absences or impediments by Professor Doutor Nuno Albertino Barbosa Ferreira da Rocha, Vice-President of School of Health of Polytechnic Institute of Porto.

15.2 Voting Members:

Prof. Agostinho Luís da Silva Cruz, Principal Coordinator Professor of the School of Health, of the Polytechnic Institute of Porto;

Prof. Anabela Rodrigues da Graça, Coordinator Professor of School of Health Technology of Lisboa, of Polytechnic Institute of Lisboa;

Prof. Rui Santos Cruz, Coordinating Professor of School of Health Technology of Coimbra, of Polytechnic Institute of Coimbra;

Prof. Ana Paula Gomes Fonseca, Coordinating Professor of School of Health Technology of Coimbra, of Polytechnic Institute of Coimbra;

Prof. Fernando José Figueiredo Agostinho D`Abreu Mendes, Coordinating Professor of School of Health Technology of Coimbra, of Polytechnic Institute of Coimbra.

16. In compliance with paragraph h) of Article 9 of the Constitution, the Public Administration, as an employer, shall actively promote a policy of equal opportunities for men and women in access to employment and professional progression, scrupulously taking steps to avoid all forms of discrimination.

17. All notifications that may take place within the scope of this tender procedure shall be made electronically (platform and/or email), and shall be considered carried out on the fifth working day after they are sent, or on the first following working day when this day is not a working day, in accordance with the provisions of no. 6 of article 113 of the CPA.

18. The present Public Notice will be disclosed as follows

a) In the 2nd series of the Official Gazette, as a warning;

b) In the Public Employment Pool, in www.bep.gov.pt , on the 1st business day following that of publication in the Official Gazette;

c) On the Euraxess Portugal website;

d) On the website of ESS/P. PORTO, in Portuguese and English, at:

<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>

May 24th, 2023.

Prof.^a Doutora Cristina Prudêncio
(Principal Coordinating Professor)