

NOTICE

EDT – P – 80/2023

Opening of public tender for a position of Adjunct Professor in Teaching staff career in Polytechnic Higher Education in the technical-scientific area of Morphological Sciences – subject area of Anatomy

1. In accordance with the provisions of articles 5.º, 10.º-B, 15.º, 15.º-A, 17.º and 29.º-B of the Statute of the Career of Teaching Personnel in Polytechnic Higher Education (ECPDESP), approved by Decree-Law No. 185/81, of July 1st, amended by Decree-Law No. 207/2009, of August 31st and Law No. 7/2010, of May 13th, in conjunction with the Regulation of Tenders for Hiring Teaching Staff at the Polytechnic Institute of Porto, approved by Dispatch No. 4807/2011, published in the *Diário da República*, 2nd series, No. 54, of March 17, and other legal provisions in force, becomes public that, by my order of June 14th, 2023, in the use of delegated competence through Dispatch No. 7090/2022, of April 4th, published in the *Diário da República*, 2nd series, No. 107, of June 2th, 2022, a documentary competition is opened, for a period of 30 working days, counting from the date of publication of this notice in the *Diário da República*, with a view to occupying a foreseen and unoccupied job position in the personnel map of the Escola Superior de Saúde do Instituto Politécnico do Porto (ESS|P.PORTO), in the teaching staff career of polytechnic higher education, in the category of assistant professor, technical-scientific area of Morphological Sciences – subject area of Anatomy, in the form of an employment contract in public functions for an indefinite period.
2. Workplace – ESS|P.PORTO, located at Rua Dr. António Bernardino de Almeida, 400, 4200-072, Porto.
3. Number of jobs to be occupied – 1 (one).
4. Modality of the legal employment relationship to be constituted – Employment Contract in Public Functions for an Indeterminate Period, pursuant to article 10th-B of Decree-Law nº 185/81, of July 1st, amended by Decree-Law nº 207/2009, of August 31st and by Law nº 7/2010, of May 13th, which approved the Statute of the Career of Teaching Personnel of Polytechnic Higher Education (ECPDESP).
5. Functional characterization of the category – The assistant professor is responsible for developing the functions contained in the No. 4 of article 3 of the ECPDESP.
6. Scope of recruitment – The cumulative requirements for admission to the competition are:
 - a) Be in possession of the requirements set out in paragraphs b) to e) of paragraph 1 of article 17 of the General Labor Law in Public Functions (LTFP), approved by Law no. 35/2014, of 20 June, with the due updates;
 - b) Hold a doctor's degree or a specialist title, under the terms of Decree-Law No. 206/2009, of August 31, in the area or area related to that for which this competition is open, as established by the article 17 of the ECPDESP. For the purposes of this competition, related areas are those in which the candidate's

doctoral thesis represents a relevant contribution in the area for which the competition is open;

c) Opponents of the contest who hold a qualification obtained abroad must prove recognition, equivalence or registration of the doctor's degree, under the terms of the applicable legislation;

d) Fulfillment of the requirements contained in the Statute of the Career of Teaching Personnel of Polytechnic Higher Education, in its current wording, and those contained in the Regulation of Tenders for Hiring Personnel in the Teaching Career of P.PORTO, approved by Order No. 4807/ 2011, published in the *Diário da República*, 2nd series, nº 54, of March 17, 2011.

7. Period of validity of the tender:

7.1 The tender is valid for the aforementioned job, expiring with its occupation or the absence or insufficiency of candidates.

7.2 The competition may also be terminated by a duly substantiated act by the President of ESS|P.PORTO, respecting the general principles of administrative activity, as well as the legal, regulatory and competition limits.

8. Formalization of the application:

8.1 Applications are submitted electronically via the website:

<https://www.ess.ipp.pt/applications>

8.2 The following must be submitted with the application:

- a) Electronic application form for the tender procedure;
- b) A copy of the curriculum vitae, organized according to the selection and ranking criteria described in paragraph 9 of this Public Notice;
- c) Evidence and/or copies of each element mentioned in the curriculum vitae, organized according to the selection and ranking criteria described in no. 9 of this Public Notice;
- d) Documents proving that the candidate meets the requirements referred to in paragraph b) of paragraph 6 of this Public Notice;
- e) Copy of identity card/citizen card.

8.3 Without prejudice to the provisions of paragraph vii) of paragraph j) of article 13 of the Regulation of Tenders for Hiring Staff in the Teaching Career of the Polytechnic Institute of Porto (RCCPCD), failure by the candidate to present supporting documents related to the respective curriculum, as well as the non-organization of the curriculum vitae in accordance with the provisions of paragraph b) of paragraph 8.2, determine the non-appreciation and appreciation of these curriculum elements.

8.4 Candidates who provide services at ESS|P.PORTO are exempt from presenting documents that already exist in their individual files (it is considered the responsibility of the candidate to confirm which documents are included in their individual file), and this fact must be expressly declared in the candidacy form.

8.5 The documents submitted must be in Portuguese or English or, exceptionally, in another foreign language, and the Jury may, by deliberation, require their translation.

8.6 Applications sent by email and/or that have been registered on the electronic application platform after the application deadline are not accepted.

8.7 Without prejudice to the obligation to send the elements stipulated in the previous numbers, the Jury may request candidates, exceptionally, to deliver additional documentation related to the curriculum presented.

8.8 The exception referred to in point 8.7 does not replace the provisions of points 8.1, 8.2 and 8.3, with the sole purpose of clarifying any doubts raised by the Jury.

9. Selection and ranking criteria:

The selection and ranking criteria and respective weighting are based on the general functions of teachers, provided for in article 2-A of the ECPDESP.

9.1 Approval of candidates on absolute merit will depend on their having a curriculum whose merit the jury deems to be scientific and pedagogical, research capacity and activity developed compatible with the disciplinary area and category for which the contest is opened, and the candidate who is approved by an absolute majority of the voting jury members is considered approved on absolute merit, in which the vote must be favorable whenever the member of the jury has assigned a score equal to or greater than 50, based on the detail of the selection and ranking criteria.

9.2 Applicants approved on absolute merit will be ordered based on the scores obtained in accordance with the detailed selection and ranking criteria.

9.3 The dimensions of the selection and ranking criteria are as follows:

- The) Dimension Pedagogical Capacity – 45%
- B) Dimension Technical-Scientific and Professional Performance – 40%
- w) Dimension Other Relevant Activities for the Mission of the Institution/Organizational Activity – 15%

9.4 Parameters of the Pedagogical Capacity Dimension (45%):

9.4.1 Experience and dedication to teaching in the area for which the competition is open (50%):

Experience relevant to the area for which the competition was opened as a full-time teacher in higher education or equivalent; Teaching of Curricular Units framed in Study Cycles in the area for which the competition was opened, in Higher Education.

9.4.2 Elaboration of didactic material (20%):

Publication of texts to support learning in the area for which the competition is open; Texts of a didactic-pedagogical nature or digital materials that cover all or part of the contents of a curricular unit/course.

9.4.3 Pedagogical and technical training for teaching activity in higher education in the area for which the competition is open and participation in other relevant pedagogical activities (10%):

Training course in pedagogy, education or health area that is relevant to the teaching-learning process in the area for which the competition is open; Continuous formation; Other pedagogical activities relevant to the higher education institution.

9.4.4 pedagogical project (20%):

Presentation of a complete project of a curricular unit for the subject area of Anatomy.

9.5 Parameters of the Technical-Scientific and Professional Performance Dimension (40%)

9.5.1 Academic qualification (35%):

Degree in an area relevant to the subject area for which the competition is open; Master's degree with dissertation theme relevant to the area and/or disciplinary group for which the competition is open; Doctor's degree with a dissertation theme relevant to the area for which the competition is open or Title of specialist in the area of Health Technologies and/or disciplinary group relevant to the area for which the competition is open;

9.5.2 Scientific production (15%):

Author or co-author of scientific articles in a journal that integrates one of the indexes of the Web of Science Core Collection – Clarivate Analytics and that has an Impact Factor; Author or co-author of scientific articles in other peer-reviewed journals; Author or co-author of books, full chapters in technical-scientific books or full chapters in conference proceedings; Author or co-author of abstracts in conference proceedings or abstracts published in indexed or peer-reviewed journals.

9.5.3 Scientific Project (15%):

Strategic activity plan for framing the research activity, in the scientific area for which the competition is open and framed in the organic structures and in the mission of the Escola Superior de Saúde.

9.5.4 Relevant professional experience (15%):

Relevant professional experience in the professional area for which the competition was opened. Not combinable with teaching experience.

9.5.5 Dynamization, intervention and recognition in technical-scientific activities (10%):

Participation in funded research projects resulting from competition and/or obtaining research grants; Integrated member of an R&D center formally recognized by the educational institution; Reviewer/editor of scientific articles in journals that are part of one of the indexes of the Web of Science Core Collection – Clarivate Analytics and that have an Impact Factor; Member of the editorial/scientific board of a journal that is part of one of the indexes of the Web of Science Core Collection – Clarivate Analytics and that has an Impact Factor; Trainer in a short scientific or technical course, not integrated in a degree-conferring cycle of studies; Member of scientific

committees of national or international technical-scientific events; Author or co-author of an oral or poster presentation at a national or international, academic or professional conference; Author or co-author of works that have received a scientific award;

9.5.6 Scientific guidance and participation in academic exam juries (10%)

Supervision or co-supervision of completed doctoral theses; Supervision or co-supervision of Dissertation/Project/Final Report of completed Master's Internship; Supervision or co-supervision of completed degree projects; Participation in the jury of academic doctoral exams; Participation in the jury of academic Master's exams; Participation in the jury of graduation projects; Participation in jury of specialist title tests.

9.6 Parameters of the Dimension Other Activities Relevant to the Mission of the Institution/Organizational Activity (15%)

9.6.1 Top and middle management in statutory organic structures in higher education (50%):

Vice-President/Director or Deputy Director of a Higher Education Institution, including Faculty, Organic Unit and/or School; President or Vice-President of the scientific council or of the pedagogical council in higher education; President/vice-president, coordinator/vice-coordinator or director/deputy director of department, technical-scientific area, research center and/or other statutory organic structure in higher education; Coordinator/vice-coordinator of the cycle of studies in higher education; Member of statutory organic structures in higher education; Regency or co-regency of Curricular Units framed in Cycles of Studies in the area for which the competition was opened, in Higher Education. Performance of management positions or activities in institutions, public or private actions; Participation in internal or external institutional committees.

9.6.2 Member of competition juries, organization of events and other relevant activities (50%):

Member of the jury for the recruitment of teaching staff within the scope of the statutes of higher education teaching careers, in any capacity; Member of selection boards for the recruitment of non-teaching staff or scientific research fellows; Member of the organizing committee of congresses, seminars, short courses or other technical-scientific and pedagogical events; Other organizational activities relevant to the Higher Education Institution.

9.7 The Jury may hold public hearings, on equal terms for all candidates, in accordance with the provisions of subparagraph b) of paragraph 4 of article 23 of the ECPDESP.

9.8 Details of the selection and ranking criteria can be consulted at:

www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes

and forms an integral part of this Notice.

10. The final classification attributed individually by each element of the Jury will be obtained through the following formula: $NFEJ = 0.45 \cdot CP + 0.40 \cdot DTCP + 0.15 \cdot AO$, where NFEJ corresponds to the final grade of the Jury member; CP = Sum of the scores attributed to the candidate in the Pedagogical Capacity Dimension,

DTCP = sum of the scores attributed to the candidate in the Technical-Scientific and Professional Performance Dimension; AO = sum of the scores attributed to the candidate in the Dimension Other Activities Relevant to the Mission of the Institution/Organizational Activity.

11. In accordance with the provisions of paragraph 3 of article 20 of the Regulation of Tenders for Hiring Staff in the Teaching Career of the Polytechnic Institute of Porto, professors in management positions in the respective organic units/institute and exempt from teaching functions by virtue of the application of legal or statutory norms or by determination of the competent bodies, they must not be harmed in the application of the grid in the dimension referred to in point 9.4 of this public notice.

12. Stakeholder participation and decision:

12.1 The final ordering project is notified to the candidates, for the purpose of holding the hearing of interested parties, under the terms of articles 121 and following of the Code of Administrative Procedure, applying, with the necessary adaptations, the provisions of article 25. of the Regulation.

12.2 Once the interested parties have been heard, the Jury assesses the allegations offered and approves the final ranking list of candidates.

12.3 Prior hearing - In the event of exclusion of any of the candidates for not meeting the legal requirements and at the end of the assessment carried out, a prior hearing will be held in accordance with the provisions of articles 121 and 122 of the Code of Administrative Procedure.

12.4 Consultation of the process - The documents relating to the competition can be consulted at <https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>, as well as at the secretariat of the Presidency of ESS|P.PORTO , during normal business hours.

13. Jury minutes are provided to candidates whenever requested.

14. False declarations will be punished according to the law.

15. Composition of the jury:

15.1 Chairman:

Prof. Nuno Albertino Barbosa Ferreira da Rocha, Coordinating Professor, Vice-President of School of Health of Polytechnic Institute of Porto who will be replaced in her absences or impediments by Prof. José Miguel da Silveira Correia Saúde, Vice-President of School of Health of Polytechnic Institute of Porto.

15.2 Vowels:

Prof. Piedade Aurora Gonçalves de Barros, Coordinating Professor of School of Health of Polytechnic Institute of Porto;

Prof. Pedro Manuel Ribeiro da Rocha Monteiro, Coordinating Professor of School of Health of Polytechnic Institute of Porto;

Prof. Rui Miguel Duque de Brito, Full Professor of School of Health Technology of Lisboa, of the Polytechnic Institute of Lisboa;

Prof. Maria dos Anjos Clemente Pires, Associate Professor with Aggregation of School of Agricultural and Veterinary Sciences, of the University of Trás-os-Montes e Alto Douro;

Prof. Paula Maria Vaz Martins; Coordinating Professor of School of Health of University of Aveiro;

Prof. Ana Paula Soares Dias Ferreira; Associate Professor with Aggregation of Faculty of Medicine, of the University of Porto.

16. In compliance with paragraph h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and professional progression, scrupulously providing for avoid any and all forms of discrimination.

17. All notifications within the scope of this tender procedure will be made electronically (platform and/or email), considered to have been made on the fifth working day following its submission or on the first working day following the when that day is not a business day, in accordance with the provisions of Article 113(6) of the CPA.

18. This Notice will be disclosed in the following terms:

- a) In the 2nd series of the *Diário da República*;
- b) At the Public Employment Exchange, in www.bep.gov.pt, on the 1st working day following publication in the *Diário da República*;
- c) On the website of the Foundation for Science and Technology, IP, in Portuguese and English;
- d) On the ESS|P.PORTO website, in Portuguese and English, at:

<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>

June 14th, 2023.

Prof. Doutor Nuno Rocha
(Coordinating Professor)