

## EDICT EDT-P-57/2023

Opening of internal documentary competition for professor coordinator of the career of teaching staff of the Polytechnic higher education in the technical-scientific area of Pharmacy

1. In accordance with the provisions of Article 3.º Of Decree-Law No. 112/2021, of 14th December, in conjunction with Articles 6.º, 10.º, 10.º-A, 15.º, 15.º-A, 19.E 29.º-B of the Statute of the Career of Teaching Staff of Polytechnic Higher Education (ECPDESP), approved by Decree-Law No. 185/81, of July 1, amended by Decree-Law No. 207/2009, of August 31st and by Law No. 7/2010, of May 13, in conjunction with the regulation of job competition for the hiring of teaching career staff at the Polytechnic Institute of Porto, approved by Order No. 4807/2011, published in the Official Gazette, 2nd Series, No. 54, of March 17th, and other legal provisions in force, it becomes public that, by order of the president of the School of Health of the Polytechnic Institute of Porto (ESS|P. PORTO), of May 30<sup>th</sup>, 2023, in the use of own competence in accordance with Article 15 (1) (d).º of the statutes of the Higher School of Health, approved by Order No. 2832/2018, published in the Official Gazette, 2.º 55, of March 19th, 2018, an internal job competition is opened, for a period of 30 working days, from the date of publication of this notice in the Official Gazette, with a view to occupying a job provided for and not occupied in the staff map of the school of Health of the Polytechnic Institute of Porto (ESS|P. PORTO), in the career of teaching staff of polytechnic higher education, in the category of coordinating professor, technical-scientific area of Pharmacy, in the form of an employment contract in public functions for an indefinite period.
2. Workplace - ESS|P. PORTO, located at Rua Dr. António Bernardino de Almeida, 400, 4200-072, Porto.
3. Number of jobs vacancies – 1 (one).
4. Type of Job Competition - internal promotion competition.
5. Type of legal employment relationship to be established – employment contract in public functions for an indefinite period, in accordance with Article 10.º Of Decree-Law No. 185/81, of 1st July, amended by Decree-Law No. 207/2009, of 31 August and by Law No. 7/2010, of 13 May, which approved the Career Statute of the Teaching Staff of Polytechnic Higher Education (ECPDESP).
6. Functional characterization of the category - the coordinating professor is responsible for developing the functions listed in paragraph 5 of Article 3.º Of the ECPDESP.
7. Scope of recruitment - the above-mentioned job competition may be opposed the professors with an employment contract in public functions for an indefinite period at the School of Health of the Polytechnic Institute of Porto, who are in the conditions provided for in Article 19.º Of the ECPDESP, that is, holders of a doctorate degree or of the title of specialist, obtained more than five years ago, in the area for which the job

competition is open, and for the purposes of this job competition, related areas are those in which the candidate's doctoral thesis represents a relevant contribution in the area for which the job competition is open, and opponents of the job competition who hold a qualification obtained abroad must prove the recognition, equivalence or registration of the doctor's degree, and who also comply, in accordance to applicable law; and in accordance with paragraph 4 of Article 3. Of Decree-Law No. 112/2021 of December 14, the minimum requirements of a quantitative and qualitative nature regarding the components, criteria, parameters and considerations with a view to establishing the absolute merit of candidates, set by the Technical-Scientific Council and validated by three experts, and which are presented in point 10.1 of this Edict:

#### 8. Period of validity of the job competition:

8.1 The job competition is valid for the above-mentioned job, expiring with its occupation or absence or insufficiency of candidates.

8.2 The job competition may also be terminated by a well-founded act of the President of ESS|P. PORTO, respecting the general principles of administrative activity, as well as legal, regulatory and competition limits.

#### 9. Formalization of the application:

9.1 applications are submitted electronically via the website:

<https://www.ess.ipp.pt/candidaturas>

9.2 Must be submitted with the application:

a) electronic application form for the job competition procedure;

(b) a copy of the *curriculum vitae*, organized according to the selection and Detail of the selection and ranking criteria described in paragraph 10 of this edict;

C) Proof and/or copies of each element mentioned in the *curriculum vitae*, organized according to the selection and ranking criteria described in paragraph 10 of this edict;

D) Documents proving that the candidate meets the requirements referred to in point b) of paragraph 7 point 10.1 of this Edict

e) Copy of identity card/citizen card.

9.3 Without prejudice to Article 13 (J) (vii).<sup>9</sup> of the regulation of the job competition for the hiring of teaching career staff of the Polytechnic Institute of Porto (RCCPCD), the lack of presentation by the candidate of the supporting documents related to the respective curriculum, as well as the lack of organization of the *curriculum vitae* in accordance with the provisions of paragraph 9.2 (b), will determine the non-appreciation and valorization of these curricular elements.

9.4 The documents submitted must be in Portuguese or English or, exceptionally, in another foreign language, and the jury may, by deliberation, require their translation.

9.5 Applications sent by email and/or registered on the electronic application platform after the application deadline are not accepted.

9.6 Without prejudice to the obligation to send the elements stipulated in the previous paragraphs, the jury may request candidates, on an exceptional basis, to provide additional documentation related to the curriculum submitted.

9.7 The exception referred to in point 9.6 does not replace the provisions of points 9.1, 9.2 and 9.3, and is only intended, on a one-off basis, to clarify any doubt raised by the jury.

10. Criteria of the selection and ranking:

The selection and ranking criteria and their weighting are based on the general functions of teachers, provided for in Article 2.º – A of the ECPDESP.

10.1 the approval of candidates on absolute merit will depend on having a *curriculum* whose merit the jury considers to cover a scientific and pedagogical level, investigative capacity and the activity developed compatible with the disciplinary area and category for which the job competition is open. To obtain approval in absolute merit, the candidate must meet the minimum of 4 indicators of absolute merit and, mandatorily, at least one criteria in each of the three dimensions, namely:

Dimension	Absolute merit indicator	
Pedagogical capacity	Regency of curricular units.	≥10
	Participation in continuous training actions as a trainee.	≥ 30h
Technical Scientific and Professional Performance	Publication (author or co-author) of books, chapters in books or articles, published or definitively accepted for publication in a peer-reviewed scientific journal, in the disciplinary area of the competition.	≥ 5
	Experience in a professional area relevant to the area for which the job competition was opened (with a professional license). Not cumulative with teaching experience.	≥ 10 years
Management activity	Direction; vice-direction; coordination and vice coordination in academic and management bodies or other structures with representation in the school's organizational chart, namely: Scientific Technical Council; Pedagogical Council, Scientific Technical Area, Course (CTeSP, Bachelor's Degree, Master's degree), R&D Center, Student Support Office, Pedagogical Clinic, Presidency, Vice-presidency or equivalent.	≥ 1
	Member of an academic or management body for at least 2 years and/or member of committees or juries with institutional appointment.	≥ 1

Cumulatively, the candidate who is approved by an absolute majority of the voting jury members is considered approved on absolute merit, in which the vote must be favorable whenever the jury member has assigned a score equal to or greater than 50, based on the detail of the selection and ranking criteria.

10.2 candidates approved on absolute merit will be sorted on the basis of the scores obtained according to the detail of the selection and ranking criteria.

10.3 The dimensions of the selection and ranking criteria are as follows:

- a) Pedagogical Capacity Dimension – 35%
- b) Dimension Technical-Scientific and Professional Performance-35%
- c) Dimension other activities relevant to the institution's mission/organizational activity -30%

10.4 Dimension Parameters of Pedagogical Capacity (35%):

10.4.1 Experience and dedication to teaching in the area for which the job competition is open (50%):

Relevant experience for the area for which the job competition was opened, as a professor, equivalent to full-time in higher education; Regency or co-regency of curricular units framed in cycles of studies or postgraduate degrees credited in Higher Education, in the area for which the job competition was opened; teaching of curricular units grouped in cycles of studies or postgraduate degrees credited in Higher Education, in the area for which the job competition was opened.

10.4.2 Development of teaching materials (25%):

Author or co-author of texts to support learning with ISBN or of works of a pedagogical nature in the area, in the form of a journal article that integrates one of the indexes of the Web of Science Core Collection – Clarivate Analytics and that has an Impact Factor; Text of a didactic-pedagogical nature or digital materials that cover all or part of the contents of a curricular unit/course.

10.4.3 Pedagogical and technical training for teaching activity in higher education in the area for which the job competition is open and participation in other relevant pedagogical activities (25%):

Training course in pedagogy, education or in the area of health that is relevant to the teaching-learning process in the area for which the job competition is open, with a minimum duration of 50 hours or with 2 ECTS, per course; Participation in continuous training through courses and other training actions and/or pedagogical or technical-professional update, lasting less than 50 hours, on-awarding degree courses; Participation in mobility programs; Other pedagogical activities relevant to the Higher Education Institution (e.g., new courses, introduction of new teaching-learning methodologies, reformulation of the teaching-learning process, etc.). of study plans, preparation of self-assessment reports of study cycles, preparation of transition plans).

10.5 Dimension Parameters of Technical-Scientific and Professional Performance (35%)

10.5.1 Academic Qualification (35%):

Access qualification: doctorate degree with dissertation theme relevant to the area for which the job competition is open and specialist title in the area for which the job competition is open; Bachelor's

degree in Pharmacy; Master's degree with dissertation theme relevant to the area for which the job competition is open, or equivalent; other Bachelor's and/or Master's degrees, or aggregation, or equivalent;

#### 10.5.2 Scientific Production (20%):

Author or co-author of scientific articles in a journal that integrates one of the indexes of the Web of Science Core Collection–Clarivate Analytics and that has an Impact Factor; author or co-author of scientific articles in other journals with scientific arbitration; author or co-author of books, full chapters in technical–scientific books or full chapters in conference proceedings; author or co-author of abstracts in conference minutes or abstracts published in indexed or peer-reviewed journals.

#### 10.5.3 Dynamization, intervention and recognition in technical–scientific activities (15%):

Participation in funded research projects resulting from a competition and/or obtaining research grants; Integrated member of an R&D center accredited by FCT; Reviewer/editor of scientific articles in journals that integrate one of the indexes of the Web of Science Core Collection – Clarivate Analytics and that has an Impact Factor; Member of the editorial/scientific council of a journal that integrates one of the indexes of the Web of Science Core Collection – Clarivate Analytics and that has an Impact Factor; trainer in a short course of scientific or technical scope, not integrated in a degree cycle; member of committees scientific events; author or co-author of communication oral or poster , in national or international, academic or professional congress; Author or co-author of papers that have received a Scientific Award; Moderation of Sessions in national or international technical–scientific events.

#### 10.5.4 Scientific orientation and participation in academic exam juries (30% in conjunction with 10.5.5)

Orientation or co-orientation of completed doctoral theses; Orientation or co-orientation of Dissertation/Project/Final Report of completed Master's internship; Orientation or co-orientation of completed bachelor degree projects; Participation in jury of academic doctoral examinations; Participation in jury of academic master's examinations; Participation in jury of bachelor degree projects; Participation in jury of expert title examinations.

#### 10.5.5 Relevant work experience (30% in conjunction with 10.5.4)

Relevant professional experience in the professional field for which the job competition was opened (with a professional license).

### 10.6 Dimension parameters of other activities relevant to the institution's Mission/Organizational Activity (30%)

#### 10.6.1 Top management in statutory organizational structures in higher education (40%):

Rector or Vice-rector/President or Vice-president/Director or Deputy Director of a Higher Education Institution, including Faculty, Organic Unit and/or School; President or Vice-President of the scientific council or the pedagogical Council in higher education.

10.6.2 Intermediate management in statutory organic structures in higher education (30%):

President/vice-president, coordinator/vice-coordinator or director/vice-director of department, technical-scientific area, research center and/or other statutory organic structure in higher education; Coordinator/vice-coordinator of study cycle in higher education; Member of statutory organic structures in higher education; Participation in internal or external institutional commissions.

10.6.3 Member of job competition juries, organisation of events and other relevant activities (30%):

Member of a jury for the recruitment of teaching staff within the framework of the statutes of higher education teaching careers, in any capacity; Member of juries for the recruitment of non-teaching staff (including paid professional internships) or scientific research fellows; Member of the organizing committee for congresses, seminars, short courses or other technical-scientific and pedagogical events; Other organizational activities relevant to the Higher Education Institution.

10.7 The jury may hold public hearings, in equal circumstances for all candidates, in accordance with the provisions of Article 23 (4) (b).Of the ECPDESP.

10.8 The detail of the selection and ranking criteria can be consulted in:

[www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes](http://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes)

it is an integral part of this Edict.

11. The final classification assigned individually by each member of the Jury will be obtained through the following formula:  $NFEJ = 0.35 \cdot CP + 0.35 \cdot DTCP + 0.30 \cdot AO$ , where NFEJ corresponds to the final grade of the member of the jury; CP = sum of the scores assigned to the candidate in the Dimension Pedagogical Capacity, DTCP = sum of the scores assigned to the candidate in the Dimension Technical-Scientific and Professional Performance; AO = sum of the scores assigned to the candidate in the Dimension Other Activities relevant to the mission of the institution/organizational activity.

12. In accordance with the provisions of Article 20 (3) of the regulation on calls for job competition for the hiring of teaching staff at the Polytechnic Institute of Porto, teachers in the exercise of management positions in the respective organic units/Institute and exempt from teaching functions by virtue of the application of legal or statutory regulations or by determination of the competent bodies shall not be prejudiced in the application of the grid in the dimension referred to in point 9.4 of this notice.

13. Stakeholder participation and decision:

13.1 The project of the final ordination is notified to the candidates, for the purpose of conducting the hearing of the interested parties, in accordance with Articles 121.Of the Code of Administrative Procedure, applying, with due adaptations, the provisions of Article 25.Of the regulation.

13.2 After the hearing of the interested parties, the jury considers the arguments offered and approves the final ordination list of the candidates.

13.3 Preliminary hearing – in the event of exclusion of any of the candidates for not complying with the legal requirements and at the end of the evaluation carried out, a preliminary hearing will be held in accordance with the provisions of Articles 121.E 122.Of the Code of Administrative Procedure.

13.4 Consultation of the process – the job competition documents can be consulted at <https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>, as well as at the secretariat of the presidency of ESS|P. PORTO, during normal business hours.

14. The minutes of the jury shall be made available to the candidates on request.

15. False statements will be punished in accordance with the law.

16. Composition of the jury:

16.1 President:

Prof. Maria Cristina Prudêncio Pereira Soares, Principal Coordinator Professor, President of School of Health of Polytechnic Institute of Porto, who will be replaced in her absences or impediments by Professor Doutor Nuno Albertino Barbosa Ferreira da Rocha, Vice-President of School of Health of Polytechnic Institute of Porto.

16.2 Voting Members:

Prof. Agostinho Luís da Silva Cruz, Principal Coordinator Professor of School of Health of Polytechnic Institute of Porto;

Prof. Anabela Rodrigues da Graça, Coordinator Professor of School of Health Technology of Lisboa, of Polytechnic Institute of Lisboa;

Prof. Rui Santos Cruz, Coordinating Professor of School of Health Technology of Coimbra, of Polytechnic Institute of Coimbra;

Prof. Ana Paula Gomes Fonseca, Coordinating Professor of School of Health Technology of Coimbra, of Polytechnic Institute of Coimbra;

Prof. Fernando José Figueiredo Agostinho D'Abreu Mendes, Coordinating Professor of School of Health Technology of Coimbra, of Polytechnic Institute of Coimbra..

17. In compliance with the Article 9.º (h) of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and career progression, scrupulously ensuring to avoid any form of discrimination.

18. All notifications that take place within the scope of this job competition procedure will be made electronically (platform and/or email), considered to be made on the fifth business day after sending it or on the first business day following that when that day is not useful, in accordance with the provisions of paragraph 6 of Article 113.Of the Code of Administrative Procedure.

19. This Edict will be published in the following terms:

- a) in the 2nd series of the Official Gazette, as a warning;
- B) In the Public Employment Pool, in [www.bep.gov.pt](http://www.bep.gov.pt) , on the 1st business day following that of publication in the Official Gazette;
- C) On the Euraxess Portugal website;
- D) On the website of ESS/P. PORTO, in Portuguese and English, at:  
<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>

May 30<sup>th</sup>, 2023.

Prof.<sup>a</sup> Doutora Cristina Prudêncio  
(Principal Coordinating Professor)