

EDICT

EDT - P - 17/2021

Job opening - documentary competition for the teaching staff-career of the Polytechnic higher education in the category of Adjunct Professor in the technical-scientific area of Orthoptics

1. By the provisions of articles 5.^o, 15.^o, 15.^o-A and 29.^o-B in the Career Statutes of Teaching Staff in Higher Polytechnic Education (ECPDESP), approved by Decree-Law No. 185/81, of July 1st, amended by Decree-Law No. 207/2009, of August 31st and by Law No. 7/2010, of May 13th, under the terms and conditions of the Regulation of a Public Procedure for Recruitment of Career Teaching-Staff of the Polytechnic Institute of Porto, Dispatch No. 4807/2011, published in *Diário da República*, 2nd series, No. 54, of March 17th, and by the applicable legislation and norms, it is hereby made public that, by Dispatch of the President of the School of Health of Polytechnic Institute of Porto (ESS|P.PORTO), in the 17th of march of 2021, in the use of own competence, by the provision of paragraph d) of No.1 of article 15 of School of Health Statutes, according to Dispatch No. 2832/2018, published in *Diário da República*, 2nd series, No. 55, of March 19th, a documentary job competition is opened for a period of 30 working days, starting from the date of the publication of this notice in *Diário da República*, to occupy a planned and unoccupied job position on the staff map of the School of Health of Polytechnic Institute of Porto (ESS|P.PORTO), in the career of teaching staff in higher polytechnic education, in the category of Adjunct Professor, Orthoptics technical-scientific area, according to the contract of work in public functions of indefinite duration.
2. Workplace – ESS|P.PORTO, Rua Dr. António Bernardino de Almeida, 400, 4200-072, Porto.
3. Number of available positions – 1 (one).
4. Form of employment contract – Employment contract in public functions for indefinite duration, pursuant to article 10-B of Decree-Law No. 185/81, of July 1st, amended by Decree-Law No. 207/2009, of August 31st and by Law No. 7/2010, of May 13th, which approved the Career Statutes for Teaching Staff in Higher Polytechnic Education (ECPDESP).
5. Category functional content – The adjunct professor is responsible for developing the functions described in No. 4 of article 3 of the ECPDESP.
6. Admission's Scope – Cumulative requirements for admission to the competition:
 - a) The fulfillment of the requirements set forth in paragraphs b) to e) of No. 1 of article 17 of the General Labor Law in Public Functions (LTFP), approved by Law No. 35/2014, of June 20th, with the subsequent amendments;
 - b) Hold a doctoral degree or specialist title, under the terms of Decree-Law No. 206/2009, of August 31st, in the specific area or related areas for which this competition is open, according to article 17 of

the ECPDESP. For the purposes of this competition, related areas are those in which the doctoral thesis of the candidate represents a relevant contribution in the area for which the competition is open;

- c) The opponents of the competition holding a foreign qualification must prove its recognition, equivalence or registration of the doctoral degree, in accordance with the applicable legislation;
- d) The fulfillment of the requirements contained in the Career Statutes of Teaching Staff in Higher Polytechnic Education, in its current wording, and those contained in the Regulation of Procedure for Recruitment of Career Teaching-Staff of P.PORTO, approved by Dispatch No. 4807/2011, published in *Diário da República*, 2nd series, No. 54, of March 17th, 2011.

7. Job competition validity:

7.1 The competition is valid for the aforementioned job position, expiring with its occupation or absence or lack of candidates.

7.2 The job competition may also be terminated by a duly motivated act of the IPP President, respecting the general principles of administrative activity, as well as legal, regulatory and bidding limits.

8. Application formalization:

8.1 Entries are submitted electronically via the website:

<https://www.ess.ipp.pt/candidaturas>

8.2 The following must be submitted with the application:

- a) Electronic application form for the tender procedure;
- b) A copy of the curriculum vitae, organized according to the selection and ranking criteria described in number 9 of this Notice;
- c) Evidence and/or copies of each element mentioned in the curriculum vitae, organized according to the selection and ranking criteria described in number 9 of this Notice;
- d) Documents proving that the applicant meets the requirements referred to in paragraph b) of No. 6 of this Notice;
- e) Copy of identity card/ citizen card.

8.3 Without prejudice to the provisions of point vii) of paragraph j) of article 13 of the Regulation for Competitions for Hiring Teaching Career Staff at the Polytechnic Institute of Porto (RCCPCD), the non-presentation by the candidate of probative documents related to the curriculum vitae, as well as the non-organization of the curriculum vitae in accordance with the provisions of paragraph b) of nº 8.2, determine the non-appreciation of these curricular elements.

8.4 Candidates working at ESS | P.PORTO are exempt from submitting documents that already exist in its individual files (it is considered the responsibility of the candidate to confirm which documents are contained in its individual file), and the fact must be expressly stated in the request form.

8.5 All the submitted documents must be in Portuguese or English or exceptionally in another foreign language, and the Jury may, by deliberation, require their translation.

8.6 Applications sent by email and/or have been registered on the electronic application platform after the application deadline are not accepted.

8.7 Without prejudice to the obligation to send the elements stipulated in the previous numbers, the Jury may ask applicants, exceptionally, to provide additional documentation related to the submitted curriculum.

8.8 The exception referred to in point 8.7 does not replace the provisions of points 8.1, 8.2 and 8.3, with the sole purpose to clarify any doubts raised by the Jury.

9. Candidate selection and ranking criteria:

The selection and ranking criteria and respective weighting are based on the general functions of teachers, as provided for in Article 2-A of ECPDESP.

9.1 The approval of candidates on absolute merit will depend on whether they hold a doctoral degree or a specialist title, under the terms of Decree-Law No. 206/2009, of August 31th, in the area or related areas for which the this competition is open, according to article 17 of the ECPDESP, and for the purposes of this competition, related areas are considered those in which the doctoral thesis of the candidate represents a relevant contribution in the area for which the competition is open; and have a curriculum whose merit the jury considers to have a scientific and pedagogical level, research capacity and developed activity compatible with the disciplinary area and category for which the competition is open.

9.2 It is considered approved on absolute merit the candidate who is approved by an absolute majority of the voting jury members, in which the vote must be favorable whenever the jury member has assigned a score equal to or greater than 50, based on the details of the selection and ranking criteria.

9.3 Candidates approved on absolute merit will be ranked based on the scores obtained according to the details of the selection and ranking criteria.

9.4 The dimensions of the selection and ranking criteria are as follows:

- a) Pedagogical Dimension – 45%
- b) Technical-Scientific and Professional Dimension – 40%
- c) Organizational Dimension (Other Activities Relevant to the Institution) – 15%

9.5 Pedagogical Dimension Parameters (45%):

9.5.1 Experience and dedication to teaching in the area where the competition is open (60%):

Relevant experience for the area for which the competition was opened as a teacher in higher education; Teaching Curricular Units in the area for which the competition was opened, in Higher Education.

9.5.2 Production of teaching materials (25%):

Author or co-author of texts to support learning with ISBN in the area for which the competition is open or pedagogical documents in the area for which the competition is opened namely articles in a journal that integrates one of the Web of Science Core Collection indexes – Clarivate Analytics and that has Impact Factor; Didactic-pedagogical documents or digital materials that cover all or part of the contents of a course to support the learning of Orthoptics.

9.5.3 Pedagogical and technical training for teaching activity in higher education in the area for which the competition is open and participation in other relevant pedagogical activities (15%):

Training course in pedagogy, education or in the health field that is relevant to the teaching-learning process in the area for which the competition is open, with a minimum duration of 100 hours; Participation in continuing education through courses and other training actions and/or pedagogical or technical-professional updating, not conferring degrees; Internship monitor/ supervisor integrated into clinical education curricular units within the scope of a Study Cycle in the area for which the competition is opened; Other pedagogical activities relevant to the Higher Education Institution.

9.6 Parameters of the Technical-Scientific and Professional Dimension (40%)

9.6.1 Academic Qualification (40%):

Enabling access: Doctoral degree with thesis theme relevant to the area for which the competition is opened or Specialist Title in Orthoptics (Decree-Law No. 206/2009, of 31/08); Degree in Orthoptics; Professional certificate in the field of diagnosis and therapeutics – Orthoptist; Other degrees and/or masters, or aggregation, or equivalent.

9.6.2 Scientific Production (30%):

Author or co-author of scientific articles in a journal that integrates one of the Web of Science Core Collection indexes – Clarivate Analytics and that has Impact Factor, published or accepted for publication; Author or co-author of scientific articles in other peer reviewed journals, books and/or chapters of technical-scientific books and chapters in conference proceedings; Author or co-author of oral or poster communication, at a national or international congress, academic or professional.

9.6.3 Relevant professional experience (10%):

Relevant professional experience in the professional area for which the competition was opened.

9.6.4 Dynamization, intervention and recognition in technical-scientific activities (10%):

Participation in funded researched projects and/or obtaining research grants; Member of FCT accredited R&D center; Trainer in a short scientific or technical course, not integrated into study cycle conferring a degree; Member of scientific committees of national or international technical-scientific events; Author or co-author of works that have received a Scientific Award; Moderation of sessions at national or international technical-scientific events.

9.6.5 Scientific orientation and participation in academic exams juries (10%)

Orientation or coorientation of completed doctoral theses; Orientation or coorientation of dissertation/project/ masters internship final report completed; Orientation or coorientation of degree projects in Orthoptics completed; Participation in jury of academic doctoral exams; Participation in jury of masters academic exams; Participation in jury of degree exams; Participation in jury of specialist title exams.

9.7 Parameters of the Organizational Dimension – Other Activities Relevant to the Institution (15%)

9.7.1 Top and middle management in statutory organic structures in higher education (50%):

Rector or Vice-Rector/ President or Vice-President/ Director or Sub-Director of a Higher Education Institution, including Faculty, Organic Unit and/or School; President or Vice-President of the Technical-Scientific Council or the Pedagogical Council in higher education; President/Vice-president, Coordinator/Vice-coordinator or Director/Vice-director of department, technical-scientific area, research center and/ or other statutory organic structure in higher education; Member of statutory organic structures in higher education; Study cycle coordinator/ vice-coordinator in higher education; Performance of management positions or activities in public or private institutions; Participation in internal or external institutional committees in a higher education institution, derived from statutory bodies; Conducting or co-conducting Curricular Units that are part of Study Cycles in the area for which the competition was opened, in Higher Education.

9.7.2 Member of competition juries, events organization, activities in the community and other relevant activities (50%):

Member of juries for recruiting teaching staff in the area for which the competition is open, in public higher education institutions; Member of juries for recruiting health professionals, non-teaching staff or scientific research fellows; Member of the organizing committee of congresses, seminars, short courses or other technical-scientific and pedagogical events; Participation in community activities and provision of services abroad; Other organizational activities relevant to the higher education institution.

9.8 The Jury may hold public hearings, under equal circumstances for all candidates, in accordance with the provisions of paragraph b) of No. 4 of article 23 of the ECPDESP.

9.9 Details of the selection and ranking criteria can be found at:

www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes

and is an integral part of this Notice.

10. The final grade given individually by each Jury member will be obtained by the following formula: $NFEJ = 0,45 \cdot AP + 0,40 \cdot ATCP + 0,15 \cdot AO$, where NFEJ corresponds to the final grade of the element of the Jury; AP = sum of the scores attributed to the candidate in the component related to the pedagogical activity; ATCP = sum of the scores attributed to the candidate in the component related to the technical-scientific and professional activity; AO = sum of the scores attributed to the candidate in the component related to the organizational activity.

11. In accordance with No. 3 of article 20 of Regulation for Recruitment of Career Teaching-Staff of the Polytechnic Institute of Porto, teachers in management positions in their organizational units/ institute and exempt from teaching functions by virtue of the application of legal or statutory regulations or by determination of the competent bodies shall not be harmed in the application of the grid to the parameter referred to in point 9.5 of this Notice.
12. Interested participation and decision:
 - 12.1 The draft final ordination shall be notified to the candidates, for the purposes of the hearing of interested parts, in accordance with articles 121 and following of the Code of Administrative Procedure, applying, with appropriate adaptations, the provisions of article 25 of the Regulation.
 - 12.2 After the hearing of the interested parts, the Jury appreciates the allegations offered and approves the final ranking list of the candidates.
 - 12.3 Prior Hearing – In the event that any of the candidates is excluded for not complying with the legal requirements and at the end of the assessment made, the prior hearing will be held in accordance with the provisions of articles 121 and 122 of Administrative Procedure Code.
 - 12.4 Consultation of the file – The documents can be found at <https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>, as well as at the secretariat of the Presidency of ESS|P.PORTO, during normal business hours.
13. The jury minutes are available to the candidates whenever requested.
14. False statements will be punished under the law.
15. Composition of the Jury:
 - 15.1 President:

Prof. Maria Cristina Prudêncio Pereira Soares, Principal Coordinator Professor, President of School of Health of Polytechnic Institute of Porto, who will be replaced in her absences or impediments by Prof. Nuno Albertino Barbosa Ferreira da Rocha, Vice-President of the School of Health of the Polytechnic Institute do Porto.
 - 15.2 Vowels:

Prof. Agostinho Luís da Silva Cruz, Principal Coordinator Professor of School of Health of Polytechnic Institute of Porto;

Prof. Manuel Rubim Silva Santos, Coordinator Professor with aggregation of School of Health of Polytechnic Institute of Porto;

Prof. Ilda Maria de Passos Martins da Silva Poças, Coordinator Professor of School of Health Technology of Lisbon of Polytechnic Institute of Lisbon;

Professor Carlos Alberto Matinho Marques Neves, Associate Professor of Faculty of Medicine of University of Lisbon;

Professor Rufino Martins da Silva, Associate Professor of Faculty of Medicine of University of Coimbra;

Prof. Miguel Sá Sousa Castelo Branco, Full Professor of Faculty of Medicine of University of Coimbra.

16. Pursuant to paragraph h) of article 9 of the Constitution, the Public Administration, as an employer, actively promotes a policy of equal opportunities between men and women in access to employment and advancement, scrupulously providing to avoid any form of discrimination.
17. All notifications to which it takes place under this concursal procedure shall be made electronically (platform and/or e-mail), considering the fifth working day following its dispatch or on the first working day following that day when that day is not useful, in accordance with No 6 of article 113 of the CPA.
18. This Notice will be published as follows:
 - a) In 2nd series of *Diário da República*;
 - b) At the Public Employment Exchange, at www.bep.gov.pt , on the 1st business day following its publication in *Diário da República*;
 - c) On the website of the Foundation for Science and Technology, I. P., in Portuguese and English languages;
 - d) On the ESS|P.PORTO website, at:
<https://www.ess.ipp.pt/ess/recrutamento/concursos-docentes/concursos-docentes>

March 19, 2021.

The President of ESS | P.PORTO

Prof.^a Doutora Cristina Prudêncio
(Principal Coordinating Professor)